

AOS 96  
Superintendent's Office  
291 Court Street  
Machias, ME 04654  
(207) 255-6585

**Minutes**  
**Machias Bay Area School Committee**  
**Thursday, February 4, 2016**  
**Superintendent's Office**  
**4:30 PM**

**I. Call to order at 4:34 p.m. by Kelli Emery.**

**II. Roll Call by Town:**

Cutler	Melanie Ferguson
East Machias	Mike Look, Josh Bragg
Jonesboro	Kelli Emery
Machias	Terry Sanborn, Gerard NeCastro
Machiasport	Jeff Chick
Marshfield	John Sprague
Northfield	
Roque Bluffs	Joyce Getchell
Wesley	Colleen Durling
Whiting	
Whitneyville	Lori Nehrings

A quorum was established with 756 votes out of 1000 votes.

**III. Approval of the minutes of the Minutes of March 26, 2015.**

Motion by Terry Sanborn to approve the minutes of March 26, 2015.  
Second: Mike Look; Vote: Unanimous.

**IV. Agenda Adjustments: None.**

**V. New Business:**

**1. AOS 96 Budget Meeting Referendum Information:**

The Superintendent informed the AOS 96 Board that the annual AOS 96 Budget meeting vote is scheduled for Tuesday, March 1, 2016 at 6:00 p.m. at the Elm Street School.

The Superintendent also informed the AOS 96 Board that Maine law allows AOS towns to eliminate the annual AOS budget meeting through a referendum vote in the AOS. He said that AOS 96 towns could possibly vote on this issue during the June 14, 2016 state referendum.

**2. Executive Session: Evaluation and Negotiations: 1 M.R.S.A § 405(A):**

Motion to enter in Executive Session at 4:42 p.m. by Mike Look.  
Second: Gerard NeCastro; Vote: Unanimous.

Declared out of Executive Session at 4:46 p.m. by Kelli Emery.

**3. Approval of Special Education Director's Contract:**

Motion by Jeff Chick to approve a 3 year contract for Mary Maker, Special Education Director for AOS 96 with the provision of a 3% increase for the 2016/2017 school year.

Second: Gerard NeCastro; Vote: Unanimous.

**4. Approval of Superintendent's Contract:**

Motion by Jeff Chick to approve a 5 year contract for Scott Porter, Superintendent of Schools for AOS 96 with a provision for a 5% increase for the 2016/2017 school year.

Second: Mike Look; Vote: Unanimous.

**5. Business Manager's Resignation:**

The Superintendent informed the AOS 96 Board that Carolyn Willey had resigned from her position as the AOS 96 Central Office Business Manager.

Motion by Jeff Chick to offer Carolyn Willey a 5% increase if she agrees to work at the Central Office in a part-time capacity.

Second: Mike Look; Vote: Unanimous.

**6. Central Office Roof Project:**

The Superintendent informed the School Committee that he has received the following quotes for replacing the roof of the Central Office building:

Heirloom Construction (shingles)	\$15,750.00
Heirloom Construction (metal roof)	\$26,250.00
Joe Dowling (shingles)	\$11,575.00

Motion by Mike Look to accept the quote from Joe Dowling and direct the Superintendent to obtain a two year loan in the amount of \$12,000.00 to replace the roof on the Central Office building.

Second: Jeff Chick; Vote: Unanimous.

**7. Review of Central Office Budget:**

The Superintendent distributed copies of the proposed central office budget for 2016/2017. After reviewing the budget with the Superintendent the AOS 96 Board decided to take action.

**8. Approval of the Central Office Budget:**

Motion by Mike Look to approve the proposed 2016/2017 central office budget in the amount of \$513,240.63.

Second: Jeff Chick; Vote: Unanimous.

**VI. Adjournment:**

Motion to adjourn at 5:03 p.m. by Terry Sanborn.

Second: Jeff Chick; Vote: Unanimous.

Respectfully Submitted,



Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System