

BOARD OF SELECTMEN - TOWN OF MACHIAS

JANUARY 22, 2014

This meeting was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Cony Upton; Town Manager Christopher Loughlin; Bob Berta, Sharon Mack, Police Chief Grady Dwelley.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to approve the minutes of the January 8, 2014 Board meeting with the following amendments:

Warren Gay was not present at the January 8, 2014 meeting, and Cony Upton was the selectman seconding the motions during that meeting.

In Item #5, in the last sentence, the Board of Appeals should be changed to the Board of Assessment Review.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:

To approve municipal warrant #61 in the amount of \$12,363.46; to approve municipal warrant #62 in the amount of \$54,453.47; to approve municipal warrant #63 in the amount of \$15,358.99; to approve municipal warrant #64 in the amount of \$238.46 and, to approve municipal warrant #65 in the amount of \$55,602.77 .

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:

To approve school warrant #30 in the amount of \$192,277.47 .

3. PAWN BROKER'S LICENSE- MAIN STREET DISCOUNT

Mr. Loughlin reported that at The Pawn Broker's for Main Street Discount was due for renewal. There were no objections regarding the license since the last application, and Mr. Loughlin recommended renewal of the license.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:

To grant the Pawn Broker's License for Main Street Discount for 2014. License to run through February 2014

4. SPECIAL ENTERTAINMENT PERMIT- AARAMARK

Mr. Loughlin brought before the Board of Selectmen a request for a Special Entertainment Permit for Aaramark for an event at the Machias Savings Bank Community Room.

On a motion by Danny Manchester, seconded by Cony Upton, the Board

VOTED:

To grant a Special Entertainment Permit to Aaramark for an event at the Machias Savings Bank Community Room.

5. LIQUOR LICENSE- HELEN'S RESTAURANT

Mr. Loughlin brought before the Board of Selectmen a Liquor License renewal request from Helen's Restaurant. The application was in order, and Mr. Loughlin recommended approval of the application.

On a motion by Danny Manchester and seconded by Warren Gay, the Board

VOTED:

To approve the Liquor License for Helen's Restaurant.

6. GRANT REQUESTS- SHARON MACK

Sharon Mack, Executive Director of the Machias Bay Area Chamber of Commerce, addressed the Board of Selectmen regarding three grants or letters of intent that she was putting forward for projects in the Town of Machias.

The first is for the Maine Community Foundation for \$4,800 to fund movies to be shown at Station 1898. The money would help to pay for the cost of the movies to be shown.

The second is a concept letter for a grant from the NextGenMaine grant. This grant will be used to provide funding for the continued renovation of Station 1898.

The third project is a grant for the Roxanne Quimby Foundation, at this time there is only a concept letter required.

Sharon Mack wants the town to act as the fiscal sponsor for the projects to ensure proper financial controls are established for the projects.

On a motion by Danny Manchester and seconded by Warren Gay, the Board

VOTED:

To grant Sharon Mack's request to apply for the grants outlined above, and for the Town of Machias to act as financial sponsor for the projects.

7. SEWER USER RATE COMMITMENT

Mr. Loughlin presented to the Board the Sewer User Rate Commitment for the 4th quarter of 2013.

On a motion by Danny Manchester, and seconded by Glenn Davis the Board

VOTED:

To approve the Sewer User Rate Commitment for the Quarter ending December 31, 2013.

8. CORRECTION FOR 2ND QUARTER 2013 SEWER USER RATE COMMITMENT

Mr. Loughlin brought before the Board of Selectmen a request from the Town Clerk to amend the 2nd Quarter Sewer User Rate Commitment. The amount on that quarter's commitment was understated from its actual amount.

On a motion from Danny Manchester and seconded by Cony Upton, the Board

VOTED:

To approved the corrected copy of the Sewer User Rate Commitment for the 2nd Quarter 2013.

9. UNION CONTRACT NEGOTIATIONS

Mr. Loughlin informed the Board that he had spoken to the Union representative from Teamsters Local #340, and the Union had available 11, 12 & 13 February as dates to start the initial negotiations with the Town of Machias. The Selectmen discussed the issue and directed Mr. Loughlin to have the Union meet with the Selectmen on February 12, 2014 at 5:00 PM at the Town Office.

10. POLICE OFFICER APPOINTMENT

Chief Grady Dwelley spoke to the Board regarding the fourth police officer opening with in the Police Department. He recommended Ryan Murry be hired to fill the position as full-time police officer.

On a motion from Danny Manchester, and seconded by Glenn Davis, the Board

VOTED:

To appoint Ryan Murry as a full-time police officer contingent upon his passing the mental evaluation and polygraph testing.

11. AMBULANCE CONTRACTS

Mr. Loughlin informed the Board that the annual contracts for ambulance service were being sent out for the upcoming year. Mr. Manchester asked that in the cover letter to the various towns, the Town of Machias let the other towns know that we were now providing paramedic services twelve hours per day.

12. FIRE CONTRACTS

Mr. Loughlin informed the Board that the annual contracts for Fire Service to the towns of Northfield and Whitneyville were being sent out for the upcoming year.

13. DEP MEETING

Mr. Loughlin discussed the meeting that had taken place earlier that week with the Department of Environmental Protection in Bangor. Olver Associates of Winterport, the engineering firm hired by Machias was also present. The discussion with DEP focused upon the changes made to ensure we do not have another event where the treatment plant overflows before we reach our maximum design flow rate. Also discussed were options for improving the treatment plant, and the importance of re-evaluating the collection system to find the sources of infiltration into the system.

14. TOWN OFFICE REPAIRS

Mr. Loughlin discussed the process of putting out the Town Office repair for bid. Mr. Loughlin asked if the Board would like to pursue both traditional shingles and metal roofing for the building. Mr. Loughlin also discussed the bids for the flooring and air conditioning. He also asked to pursue new windows to replace many of the windows to reduce heat loss from the building. The Board indicated that the bids should include both types of roofing to compare options. The Board indicated that the other items were in line with the scope of the project.

15. OTHER BUSINESS

Mr. Loughlin briefed the Board on the various scenarios that are being considered for Revenue Sharing for municipalities. Funding proposed for this year was initially \$168 thousand, with the governor's proposal being less than \$60 thousand. This is well short of the \$420 thousand that would be expected if the state funded the program at the designated rate of 5%.

The Towns of Roque Bluffs and Whitneyville, and the Unorganized Territories have paid their contracts and paid their fee for the year. The Board of Selectmen discussed pursuing changes for this year's contract, and concluded that there be no change for this year, but that a meeting be held in June with the other member towns to discuss changes for next year.

On a motion by Danny Manchester, seconded by Cony Upton voted to adjourn the meeting at 6:55 PM.