

BOARD OF SELECTMEN - TOWN OF MACHIAS

APRIL 23, 2014

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Cony Upton; Town Manager Christopher Loughlin; Secretary Cathy Lord; Finance Director Meghan Dennison, Fire Chief Joey Dennison, Nancy Manchester, Edward Pellon, Becky Lee, Sharon Mack..

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to table the minutes of the March 27, 2014 Board meeting.

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to approve the minutes of the April 9, 2014 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Cony Upton, the Board VOTED:

To approve municipal warrant #88 in the amount of \$16,113.07; to approve municipal warrant #89 in the amount of \$62,144.46; to approve municipal warrant #90 in the amount of \$15,512.32; and, to approve municipal warrant #91 in the amount of \$63,095.97 .

On a motion by Danny Manchester, seconded by Cony Upton, the Board VOTED:

To approve school warrant #42 in the amount of \$169,856.56 .

3. LIQUOR LICENSE APPLICATION - PAT'S PIZZA

Mr. Loughlin reviewed a liquor license application submitted by Pat's Pizza.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board VOTED:

To approve a liquor license application for Pat's Pizza.

4. COMMITMENT OF SEWER USER RATES

Mr. Loughlin reviewed the sewer user rates for the past quarter (total of \$96,641.16).

On a motion by Danny Manchester, seconded by Cony Upton, the Board VOTED:

To accept the commitment of sewer user rates.

5. BIKE RACKS/ROAD TRASH PICKUP/REVITALIZATION BROCHURE

Becky Lee explained to the Board that the Revitalization Committee wants to purchase ten bicycle racks to place at various locations in the downtown area. Mr. Carter questioned who would be policing these bike racks and Ms. Lee and Ms. Mack explained that the racks will be used for the community use bicycles and will be monitored. Ms. Mack noted that the racks will be painted a bright green to be easily seen. Mr. Manchester cautioned that there be

nothing sticking up in the ground around the racks to avoid possible injury to people.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To allow the Downtown Revitalization Committee to place bicycle racks in various locations in Machias.

Ms. Lee informed the Board that the Revitalization Committee wants to hold a Machias trash day pick-up on 5/31 with trash being picked up along Route #1. She asked if the Town would cover the cost of the trash disposal. Mr. Carter cautioned that the participants should be wearing clothing which is easily seen by drivers. Mr. Loughlin explained that the Public Works Department has safety vests which can be used for the clean-up day.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To allow the Revitalization Committee to pick up trash on 5/31 at no cost.

Ms. Lee advised the Board that the Revitalization Committee needs to contract for the drawing of a map for the tourist brochure; the cost should not be more than \$250. She pointed out that no additional funding is being sought from the Town. The Board gave their approval.

6. TAXI CAB PERMIT APPLICATION

Mr. Loughlin informed the Board that Mr. Dean McGuire is applying for a taxi cab permit to operate in Machias.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To grant a taxi cab permit to Dean McGuire.

7. SECONDHAND PRECIOUS METALS DEALER PERMIT

Mr. Loughlin advised the Board that Designs by Aaron has submitted a permit application to act as a secondhand precious metals dealer.

On a motion by Danny Manchester, seconded by Cony Upton, the Board

VOTED:

To grant a secondhand precious metals dealer permit to Designs by Aaron.

Mr. Pellon asked how many days a dealer must hold precious metal items before melting them down. Mr. Loughlin responded that he thought the length of time was five to seven days.

8. OTHER BUSINESS

A. Mr. Loughlin explained that the State is providing a guard system to airports at 100% funding for both the system and the installation of the system. He explained that the system tracks usage of the airport. Mr. Upton questioned who pays for repairs to the system if it fails. Mr. Gay asked about costs of the upkeep to the system. Mr. Carter suggested that Mr. Loughlin find out more details and report back to the Board.

B. Mr. Loughlin and the Board discussed using Shell credit cards for gas purchases. Mr. Carter suggested using both Shell and Irving cards depending

on the per gallon costs.

On a motion by Warren Gay, seconded by Cony Upton, the Board
To authorize the Town Manager to look into the use of Shell credit cards and
the state credit card for
municipal vehicle fuel purchases.

C. Mr. Loughlin advised the Board of a discussion with Olver Associates
regarding the fine imposed by the State on the sewer overflow. He told the
Board that the meeting was productive and the consultant believes the
\$25,000. fine would be a fair amount.

9. ROOFING BIDS

Mr. Loughlin reported that he contacted MMA regarding the roofing bids as
directed by the Board and he was advised to reject all the roofing bids and
enter into a contract with the low bidder as to the roofing options preferred
by the Board. The members of the Board decided to follow the advice of MMA
and enter into a contract with Williams Roofing for a standing seam roof.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:
To negotiate with Williams Roofing on a standing seam roof for the Machias
Town Office.

10. BUDGET DISCUSSION

Mr. Carter pointed out that the Board of Selectmen and the Budget Committee
had added approximately \$106,000. to the municipal budget for items such as
storm drains, asphaltting, and paying the sewer fine. He noted that without
this amount the municipal budget total would be lower than last year's
budget. The Board and the Budget Committee discussed the option of borrowing
the money for these items instead of adding the cost to this year's budget
and spreading out the costs over a five year period.

11. EXECUTIVE SESSION

Mr. Loughlin recommended adjourning into executive session in order to
discuss the union contract.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board
VOTED:
To adjourn to executive session at 6:40 PM in order to discuss the union
contract as provided under
1 MRS Chapter 13 ss 405(6) (D).

On a motion by Danny Manchester, seconded by Glenn Davis, the Board
VOTED:
To adjourn the executive session at 6:46 PM and reconvene into regular
session.

On a motion by Warren Gay, seconded by Glenn Davis, the Board
VOTED:
To extend the union contract "as is" for a period of three years.

Vote on Motion: 4 to 1; Mr. Carter, Mr. Gay, Mr. Davis, and Mr. Upton voted
in favor, Mr. Manchester voted in opposition to the motion.

12. SCHOOL BUDGET REVIEW AND DISCUSSION

The members of the Board of Selectmen, the Budget Committee, the Machias School Committee, the School Superintendent, and the Town Manager met to review and discuss the 2013-2014 school budget

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to adjourn the meeting at 7:52 PM.