

BOARD OF SELECTMEN - TOWN OF MACHIAS

MAY 22, 2013

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Cony Upton, and Glenn Davis; Town Manager Christopher Loughlin; Secretary Cathy Lord; Police Chief Grady Dwelley; Sharon Mack, Phil Duggan.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Cony Upton, the Board voted to approve the minutes of the May 8, 2013 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:

To approve municipal warrant #98 in the amount of \$16,141.14; to approve municipal warrant #99 in the amount of \$753.01; to approve municipal warrant #100 in the amount of \$162,407.60; to approve municipal warrant #101 in the amount of \$10,646.18; and, to approve municipal warrant #102 in the amount of \$60,441.51 .

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:

To approve school warrant #46 in the amount of \$178,960.20 .

3. ORDER FOR SCHOOL BUDGET VALIDATION REFERENDRUM

The members of the Board signed the order for the school budget validation referendum to be held on June 25th.

4. APPOINTMENT PAPERS FOR NEW APPOINTMENTS

The Board signed appointment papers for recent personnel appointments.

5. ORDINANCES - SIGN, DRIVEWAY, AND PARKING

Mr. Loughlin explained that the ordinance committee has been meeting to work on municipal ordinances and they have completed drafts on the sign, driveway, and parking ordinances. Mr. Carter suggested that the Board have time to read and review the proposed ordinances.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board VOTED:

To table any action on the sign, driveway, and parking draft ordinances until the Board has time to read and review the documents.

6. HIGH SCHOOL GYM HEATING SYSTEM - BID DATE APPROVAL

Mr. Loughlin asked the Board if they wanted to reconsider the date that the bids for the high school gym heating system are due at the town office (June

26th). Mr. Carter pointed out that if the due date was changed to an earlier date in June that it would be difficult for the Board to award the bid since there will be no approval for funding the heating system until after annual town meeting. The Board discussed altering the due date and reached consensus that the due date for bids on the heating system is June 26th.

Mr. Carter asked who had developed the specifications for the heating system; Mr. Loughlin responded that he and the school superintendent had drawn up specifications with input from local contractors. Mr. Carter said that he was concerned that the specifications had not been developed by an engineer. Mr. Loughlin pointed out that the cost to have an engineer develop the specifications would be approximately four to five thousand dollars which would be a cost that would have to be added to the project. Mr. Carter said that this cost would need to be allocated from the amount raised and appropriated for the project. Mr. Loughlin said that he would obtain quotes from engineers as to the cost to draw up heating system specifications. The members of the Board agreed to proceed in this manner.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:
To table this item at the present time.

7. AIRPORT MOBILE FBO SERVICES

Mr. Loughlin advised the Board that Mike St. Louis is interested in providing fuel and mechanical services at the Machias Valley Airport. He explained that there would be some liability and that the town's insurance would have to cover this. Mr. Loughlin said that Mr. Louis would be offering an on-call fuel service and that Mr. Louis has future plans to provide mechanical service on site.

8. TOWN OFFICE - CLOSING FOR END-OF-YEAR ACTIVITIES

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:
To close the Machias Town Office on July 1, 2013 in order for town office personnel to perform end-of-year close-out activities.

9. OTHER BUSINESS

Mr. Loughlin recommended to the Board that the town stay with its current limit of 1600 tons in its refuse contract at the Bay Area Transfer Station.

10. EXECUTIVE SESSION

On a motion by Warren Gay, seconded by Cony Upton, the Board
VOTED:
To adjourn into executive session at 6:20PM in order to discuss a personnel matter with Police Chief Grady Dwelley as permitted under Title 1, M.R.S.A. s/s 405. 6.A.(1).

On a motion by Danny Manchester, seconded by Cony Upton, the Board voted to adjourn the executive session and reconvene into open session at 6:38 PM.

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:
Upon the recommendation of the Police Chief, to appoint Wade Walker as a

full-time police officer effective
May 26, 2013.

11. EXECUTIVE SESSION

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:

To adjourn to executive session at 6:45 PM in order to hold a hearing for a
poverty abatement of property
taxes as permitted under 36 M.R.S.A. ss841(2), Abatement.

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to
adjourn the executive session and reconvene into open session at 7:15 PM.

On a motion by Danny Manchester, seconded by Cony Upton, the Board
VOTED:

To grant an abatement in the amount of \$1900. pursuant to Title 36 M.R.S.A.
ss841(2).

On a motion by Glenn Davis, seconded by Cony Upton, the Board voted to
adjourn the meeting at 7:20 PM.