

BOARD OF SELECTMEN - TOWN OF MACHIAS

JUNE 11, 2014

REORGANIZATIONAL MEETING

Mr. Aubrey Carter called the reorganizational meeting of the Machias Board of Selectmen to order at 8:00 PM. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Joe Gurney.

1. NOMINATIONS FOR CHAIRMAN OF THE BOARD

On a motion by Warren Gay, seconded by Glenn Davis, the Board
VOTED:
To appoint Aubrey Carter as Chairman of the Machias Board of Selectmen.

2. NOMINATIONS FOR VICE-CHAIRMAN OF THE BOARD

On a motion by Glenn Davis, seconded by Aubrey Carter, the Board
VOTED:
To appoint Warren Gay as Vice-Chairman of the Machias Board of Selectmen.

3. MUNICIPAL APPOINTMENTS BY THE BOARD OF SELECTMEN

On a motion by Glenn Davis, seconded by Warren Gay, the Board
VOTED:
To re-appoint Christopher Loughlin as Town Manager, Tax Collector, Treasurer, Welfare Director, Harbormaster, Road Commissioner, and Emergency Management Director.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:
To re-appoint Catherine Lord as Board of Selectmen Secretary and Planning Board Secretary, Dr. James Whalen as Health Officer, Betsy Fitzgerald as Licensed Plumbing Inspector and Code Enforcement Officer, Douglas Guy as Tax Assessor, and Dr. David Rioux and Dr. John Gaddis as Municipal Physician.

Mr. Loughlin and the members of the Board discussed searching for a candidate to fill the animal control officer's position since the former animal control officer has taken full-time employment out of the area. Mr. Carter suggested working with the Town of Marshfield to jointly hire a person to fill the position. The other members of the Board agreed to look into this kind of an arrangement. Mr. Manchester asked Mr. Loughlin to secure equipment which had been provided to the previous animal control officer.

4. TOWN MANAGER APPOINTMENTS CONFIRMED BY BOARD OF SELECTMEN

On a motion by Glenn Davis, seconded by Warren Gay, the Board
VOTED:
To confirm the appointments of Grady Dwelley as Chief of Police, Michael Gooch as Public Works Director, Bob Bialota as Sewer Department Director, Joey Dennison as Fire Chief, Lois Libby as

Ambulance Service Chief, and Dalton Farley as Transfer Station Director.

5. MEETING SCHEDULE

Mr. Carter welcomed a new member to the Machias Board of Selectmen, Mr. Eric Holm.

The Board agreed to continue to meet on the second and fourth Thursdays of the month with meetings starting at 6:00 PM.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to adjourn the re-organizational meeting at 8:10 PM.

SELECTMEN'S MEETING

Chairman Carter called a regularly scheduled meeting of the Board of Selectmen to order at 8:10 PM. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Joe Gurney.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to approve the minutes of the May 28, 2014 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:

To approve municipal warrant #102 in the amount of \$11,638.18; to approve municipal warrant #103 in the amount of \$1,559,462.72; to approve municipal warrant #104 in the amount of \$18,195.62; and, to approve municipal warrant #105 in the amount of \$40,896.04 .

On a motion by Danny Manchester, seconded by Glenn Davis, the Board
VOTED:

To approve school warrant #50 in the amount of \$229,459.00 .

3. BUSH HOGGING BID - MACHIAS VALLEY AIRPORT

Mr. Loughlin noted that the Board had rejected the two bids received for bush hogging at the Machias Valley Airport at their last meeting:

Bids: Paul Holmes - \$2900.
Henessey Brothers - \$4500.

Mr. Loughlin advised the Board that he has received an offer to complete the bush hogging work at the airport in exchange for a \$500. donation made to the Bay Area Chamber of Commerce. The Board discussed options to complete the project. Mr. Carter suggested the need to rebid the project and he also suggested that the Chamber of Commerce could then submit a written bid of \$500. on the project. The Board discussed how to proceed in this matter. The Board decided to authorize the Town Manager to proceed with the bush hogging project by accepting the \$500. offer to complete the bush hogging and make payment for the work in the form of a \$500. donation to the Bay Area Chamber

of Commerce.

4. REQUEST FOR BIDS - BANK LOAN AND PAVING/REPAIR PROJECTS

Mr. Loughlin asked the Board for permission to solicit bids on the bank loan for repair and paving of town roads, paving of the school entry road, and storm drain repair and replacement and bids on the paving/repair projects. He asked the Board if they would examine the roads/streets that need paving/repairs and prioritize the roads/streets as to need. Mr. Loughlin provided a list of the roads/streets for the Board to examine.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board VOTED:

To authorize the Town Manager to solicit bids on paving/repairs and on the bank loan for these projects.

5. OTHER BUSINESS

A. Mr. Manchester asked about progress with development of a letter to be sent to the Public Utilities Commission. Mr. Loughlin advised the Board that he needs letters from the municipality and six more users of the system. Mr. Manchester asked Mr. Loughlin to draft this letter as soon as possible and place with the warrants for review and signing by the Board of Selectmen.

B. Mr. Gay updated the Board on the new school signs.

On a motion by Warren Gay, seconded by Danny Manchester, the Board voted to adjourn the meeting at 8:20 PM.