

BOARD OF SELECTMEN - TOWN OF MACHIAS

JULY 8, 2015

This

meeting was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, James Whalen, Leslie Haynes, and Josh Rolfe; Secretary Cathy Lord; Scott Porter, Ed Pellon, Mike Schoppee, Jermar Inman, Linda Pagels, Sharon Mack, Tim Mace, John Parker, April Adams.

1. MINUTES - REVIEW AND ACTION

On a motion by Warren Gay, seconded by Leslie Haynes, the Board voted to approve the minutes of the June 24, 2015 Board meeting with the following corrections:

Page 3, Item #9, Paragraph #2 should read: "Ms. Hafford reviewed regulatory compliance, process control, regulatory reports, maintenance, housekeeping, and accomplishments with the Board. She noted a problem with the sewer pick-up truck. Mr. Carter pointed out that Mr. Loughlin and the Public Works Director had looked at state surplus vehicles and found none that met the town's needs. He noted that the Board intends to order two new pick-ups, one for the Town and one for the school department with the older pick-up owned by the Town to be given to the the sewer department.

Mr. Carter noted that the Board is working on the details at the present time. Ms. Hafford added that the facility needs a reliable riding lawnmower and that she would like to spend \$1500. to purchase a mower. Ms. Hafford informed the Board that she would be asking Hanscom's Construction for a quote to raise the manholes on Broadway."

Page 4, Item #14B, should read "Mr. Whalen advised the Board of his contact with MMA regarding hiring a new town manager. He noted that in a 6/15/15 e-mail MMA outlined the development of a recruitment activity for a new town manager at the cost of \$4900. Mr. Whalen reviewed the steps MMA will take to fill the position. Mr. Carter commented on the great deal of time it takes to conduct a search for a town manager. Mr. Rolfe commented that this is a lot of money to pay to review applications. Mr. Gay, Mr. Haynes, and Mr. Rolfe recommended that the Board review the applications. Mrs. Dennison suggested that a committee be formed to act as a hiring committee with two members of the Board and one member from the community. Mr. Carter recommended the hiring committee include two members of the Board and one member from the community. The Board decided to advertise the town manager's position in the MMA newsletter, in local newspapers, and the Bangor Daily News."

Page 5, Item #16 should read: "Mr. Carter noted that the Police Chief should be present to discuss the memorandum of understanding. He noted that the Board had some concerns about the document and had requested that Chief Dwelley come back to the Board with changes the Board wanted made to the document. Mr. Rolfe volunteered to follow-up on the MOU."

2. WARRANTS - REVIEW AND ACTION

Mr.

Carter asked the other members of the Board to come to the town office the following day to sign the municipal and school warrants. He noted that the warrants will be officially approved at the Board's next scheduled meeting.

3. SCHOOL BUS AND TRUCK PURCHASE

Mr. Carter advised Superintendent of Schools Scott Porter that the school department will be getting a new pick-up truck this year. He noted that the Town will be ordering two new one ton pick-ups with v-plows - one for the town and one for the school department. Mr. Carter added that the town's old pick-up will go to the sewer department. He added that the town will be soliciting bids for the purchase of the two new vehicles.

Mr. Porter advised the Board that the Department of Education has approved the purchase of a new bus for the Machias School Department under a five year lease purchase. He explained that the State puts out the bid and purchases buses from a company in Kennebunk. Mr. Porter noted that \$70,000. of the purchase is reimbursed to the Town over the five year period.

On a motion by Warren Gay, seconded by Josh Rolfe, the Board  
VOTED:  
To allow the school department to enter into a five year lease-to-buy agreement to purchase a  
school bus for \$85,347.

4. PICK-UP TRUCK REQUEST FOR BIDS

On a motion by Warren Gay, seconded by Josh Rolfe, the Board  
VOTED:  
To go out to bid for two pick-up trucks with specifications to be published with the request for  
bids.

5. LIQUOR LICENSE RENEWAL - SKYWALKER'S

Mr. Carter reviewed a liquor license renewal submitted by Skywalker's Bar & Grill; Mr. Carter noted that the application states \$104,515. in food sales and \$156,771.86 in liquor sales. Officer Tim Mace advised the Board that there have been some issues at the establishment such as fights, disorderly conduct incidents, complaints about public defecation and littering, and parking overnight in adjacent parking areas without permission of the property owners. Officer Mace explained that he is reporting the incidents as requested by the Chief of Police; he noted that Chief Dwelley is not objecting to approval of the liquor license renewal for Skywalker's.

On a motion by Josh Rolfe, seconded by Warren Gay, the Board  
VOTED:  
To approve a liquor license renewal for Skywalker's Bar &

Grill.

On a motion by Warren Gay, seconded by Josh Rolfe, the Board

VOTED:

To allow Skywalker's to have outside alcohol service in an off-premise fenced in area on

August 1st and August 15th.

Mr. Carter noted that there is no objection from the Police Chief.

#### 6. OTHER BUSINESS

A.

Mr. Carter noted that the Town will hold off on repairs to the airport beacon since repairs to the beacon may be possible. He informed the Board that there was an abandoned osprey nest on top of the beacon.

B.

Mr. Carter explained that the Public Works Supervisor contacted Preston's regarding placement of a port-a-potty at the airport.

C.

Mr. Carter advised the Board that a representative of Axiom Technologies will present a proposal on a municipal web site at the July 22nd Board meeting. He told the Board that Axiom will distribute copies of the proposal to the Board prior to the meeting to allow the Board adequate time to review the proposal.

D. Mr. Whalen advised the Board that the annual municipal audit is missing a management discussion and analysis.

Mr. Whalen asked about the auditor's recommendation regarding changing bookkeeping procedures at the school department. Mr. Carter explained that the Board will be discussing this with the school department.

E. The Board briefly discussed the memorandum of understanding presented to the Board by Chief Dwelley. Mr. Carter said that he understood that the Chief is no longer interested in using the MOU.

F. The Board agreed to meet with a representative of Porter Memorial Library at their next scheduled meeting. Mr. Whalen said that he would prepare a letter for the Chairman's signature informing the spokesperson that they will be on the Board's meeting agenda.

G. Mr. Carter advised the Board that Aroostock Mental Health will need more time to consider the purchase of the Machias Telebusiness Center.

H. Mr. Whalen noted that the Maine Department of Transportation meets with towns regarding municipal airports in June; Mr. Carter pointed out that no one from Machias attended the meeting this year. Mr. Whalen explained that the MDOT is

willing to meet with the Board of Selectmen in July.

I. Ms.

April Adams introduced herself to the Board as a member of the revitalization committee. She noted that the revitalization committee will be meeting on July 9th. Mr. Carter advised Ms. Adams that she can call the town office to be added to the Board's meeting agenda when she wants to discuss the committee's work with the Board of Selectmen.

Mr. Whalen pointed out that a representative from MDOT will be in Machias on July 22nd at 4:00 PM to walk the downtown area. He invited members of the revitalization committee to walk with the representative.

#### EXECUTIVE SESSION

On a motion by Warren Gay, seconded by James Whalen, the Board

VOTED:

To adjourn to executive session at 6:30 PM to discuss an interim town manager proposal from Linda Pagels.

On a motion by Warren Gay, seconded by James Whalen, the Board voted to adjourn the executive session and return to open session at 7:00 PM.

On a motion by Warren Gay, seconded by Josh Rolfe, the Board voted to adjourn the meeting at 7:00 PM.