

BOARD OF SELECTMEN - TOWN OF MACHIAS

JULY 9, 2014

PUBLIC HEARING  
COMMUNITY DEVELOPMENT BLOCK GRANT  
FOR  
ADULT & COMMUNITY EDUCATION

Machias Board of Selectmen Chairman Aubrey Carter called a public hearing to order at 6:00 PM. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Sharon Foss, Susan Corbett, Kenneth Johnson, Mariah Curtis, Jennifer Peters, Edward Pellon.

Town Manager Chris Loughlin explained the Machias School Department (AOS 96) is seeking a Community Development Block Grant for the adult and community education program in an effort to improve the program and provide more educational opportunities to the adult community. He noted that the school department and Axiom Technologies are teaming together to provide adult education opportunities to citizens of the AOS 96 school district. Mr. Loughlin noted that if awarded the grant monies would flow through the Town of Machias as the administrator of the grant.

Susan Corbett, representing Axiom Technologies, advised the Board that the grant application is due on 7/18/14 and that this public hearing is part of the formal procedure in applying for this CDBG. She noted that the grant is requesting the sum of \$100,000. with no matching local funding. Ms. Corbett noted that awarding of this grant is contingent on 51% of citizens having low to moderate incomes.

Mr. Carter asked for comments from citizens on the grant proposal. Responding to a question from the Board, Ms. Corbett confirmed that services would continue to be provided at the prison in Bucks Harbor as well as at the county jail in Machias. Ms. Sharon Foss commented that she was a recipient of the program and testified to her support for the services provided by the adult and community education program.

Hearing no other comments from the public, Mr. Carter closed the public hearing at 6:05 PM.

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PUBLIC HEARING

STATE OF MAINE GENERAL ASSISTANCE GUIDELINES

Mr. Carter called a public hearing to order at 6:05 PM to discuss revised State of Maine General Assistance guidelines. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Sharon Foss, Kenneth Johnson, Mariah Curtis, Jennifer Peters, Edward Pellon.

Mr. Loughlin informed those present that the State of Maine has issued new guidelines for general assistance. He reviewed the guidelines and he pointed out that the amounts allowed for food have dropped while the amount allowed

for rent is based on inflation rates and fluctuates with these rates. Mr. Loughlin explained that municipalities are asked to approve the new rates with the first step being a public hearing to allow citizen comments on the guidelines.

Mr. Carter asked for comments on the new guidelines from citizens. Hearing no comments, Mr. Carter closed the public hearing at 6:08 PM.

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BOARD OF SELECTMEN'S MEETING

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:08 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Kenneth Johnson, Edward Pellon.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to approve the minutes of the June 25, 2014 Board Meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:  
To approve municipal warrant #1 in the amount of \$11,432.15; to approve municipal warrant #2 in the amount of \$18,926.07; to approve municipal warrant #3 in the amount of \$364.04; to approve municipal warrant #4 in the amount of \$15,801.43; and, to approve municipal warrant #5 in the amount of \$30,108.24 .

On a motion by Danny Manchester, seconded by Glenn Davis, the Board VOTED:  
To approve school warrant #2 in the amount of \$198,131.47 .

3. MAINE GENERAL ASSISTANCE GUIDELINE LIMITS APPENDIX A - BOARD APPROVAL

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:  
To approve Maine General Assistance Guidelines Limits Appendix A.

4. CONTRACT WITH MACHIAS SCHOOL DEPARTMENT/AXIOM TECHNOLOGIES

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:  
To approve the contract between the Machias School Department and Axiom Technologies for the provision of adult and community education.

5. SCHOOL EXCESS EQUIPMENT BIDS

The members of the Board opened the bids received on the sale of excess

equipment as advertised by the Machias School Department.

Item #1 - Powermatic 14 inch Band Saw - Ken Dwelley: \$175.00  
- Jerrold & Sharon Erdman: \$126.00  
- Chris Loughlin: \$101.00

On a motion by Danny Manchester, seconded by Glenn Davis, the Board  
VOTED:  
To award the bid for the Powermatic 14 inch band saw to Ken Dwelley in the  
amount of \$175.

Item #2 - Powermatic 17 inch Band Saw - Ken Dwelley: \$275.00

On a motion by Danny Manchester, seconded by Warren Gay, the Board  
VOTED:  
To award the bid for the Powermatic 17 inch band saw to Ken Dwelley in the  
amount of \$275.

Item #3 - Jet 1½ HP Closed Stand Shaper - Jerrold & Sharon Erdman: \$131.00

On a motion by Danny Manchester, seconded by Glenn Davis, the Board  
VOTED:  
To award the bid for the Jet 1½ HP closed stand shaper to Jerrold & Sharon  
Erdman in the amount of \$131.

Item #4 - Delta 16½ inch Drill Press - Ken Dwelley: \$150.00  
- Chris Loughlin: \$76.00  
- Jerrold & Sharon Erdman: \$111.00

On a motion by Danny Manchester, seconded by Warren Gay, the Board  
VOTED:  
To award the bid for the Delta 16½ inch drill press to Ken Dwelley in the  
amount of \$150.

Item #5 - Delta Belt/Disc Sander Combo - No Bids

Item #6 - Delta 10 inch Table Saw - Ken Dwelley: \$400.00  
- Jerrold & Sharon Erdman: \$166.00

On a motion by Danny Manchester, seconded by Warren Gay, the Board  
VOTED:  
To award the bid for the Delta belt/disc sander combo to Ken Dwelley in the  
amount of \$400.

Item #7 - CADCO Countertop Convection Oven - No Bids

Item #8 - GE Domestic Dishwasher - Michael Smith: \$75.00

On a motion by Danny Manchester, seconded by Warren Gay, the Board  
VOTED:  
To award the bid for the GE domestic dishwasher to Michael Smith in the  
amount of \$75.

## 6. BANK LOAN BIDS

Mr. Loughlin reported that the Town received no response on the request for bids for the bank loan. He advised the Board that he would like to re-advertise the bid specifications; he told the Board that he would hand deliver the specifications to local banks and make phone calls to loan officers to illicit interest on bid submissions. Mr. Loughlin said that the bids would be opened at the Board's next meeting.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board  
VOTED:

To re-advertise the bid specifications for the bank loan.

## 7. STORM DAMAGE UPDATE

Mr. Loughlin updated the Board on local damage caused by Hurricane Arthur. He noted damage on several streets in town which needed to be cleared as well as a by-pass event at the siphon chamber and overflow at the wastewater treatment plant. Mr. Loughlin said that the burn pile at the transfer station would be burned the following day due to the amount of debris from the storm. He advised the Board that officials are waiting to see if Maine will receive disaster assistance from the federal government due to the damage.

## 8. PURCHASING POLICY

Mr. Loughlin and the members of the Board discussed the town's purchasing policy.

On a motion by Warren Gay, seconded by Glenn Davis, the Board  
VOTED:

To authorize the Town Manager to spend up to \$2000. with amounts over \$2000. needing to go to bid.

Mr. Loughlin said he would have the purchasing policy revised and give the Board copies for their review.

## 9. BUILDINGS IN DISREPAIR

Mr. Loughlin reviewed the Maine Revised Statutes covering dangerous buildings with the Board. Mr. Loughlin noted that under Title 17 dangerous buildings constitute criminal endangerment and he advised the Board that the Town may need to deal with dangerous buildings that create a hazard. Mr. Loughlin suggested looking into developing an ordinance to deal with buildings in disrepair; he added that the Town should also improve its junkyard ordinance. Mr. Loughlin advised the Board that in discussions with Code Enforcement Officer Betsy Fitzgerald who is the CEO for several communities as well as Machias she suggested appointing an alternate CEO in Machias. It was noted that the two CEOs would have to agreed to share fees.

On a motion by Danny Manchester, seconded by Warren Gay, the Board  
VOTED:

To appoint Aaron Wood as alternate Code Enforcement Officer for the Town of Machias.

Mr. Loughlin discussed problems with a building located on Main Street; it was suggested that a fence be placed in the front of the building to prevent pedestrians from walking under the overhang of the building.

The Board discussed the removal of state signs for businesses that are no longer in operation.

10. ADVERTISE FOR PUBLIC WORKS DIRECTOR

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To authorize the Town Manager to proceed to advertise the position of Public Works Director.

Mr. Loughlin said that he would provide the members of the Board with a job description. He asked for a member of the Board to volunteer to assist with the interview process.

11. MANAGER'S REPORT/OTHER BUSINESS

A. Mr. Loughlin reported tree debris clean-up on the East and West Kennebec Roads.

B. Mr. Loughlin noted that the Town received \$17,032. in State monies for maintenance of the Kennebec Road. He advised the Board that next year the Town will be obligated to spend the funds in the same year the funds are allocated.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to adjourn the meeting at 6:45 PM.