

BOARD OF SELECTMEN - TOWN OF MACHIAS

AUGUST 6, 2014

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Police Chief Grady Dwelley.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to approve the minutes of the July 23, 2014 Board meeting.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board voted to approve the minutes of the July 24, 2014 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Glenn Davis, the Board
VOTED:

To approve municipal warrant #10 in the amount of \$11,810.12; to approve municipal warrant #11 in the amount of \$62,279.64; to approve municipal warrant #12 in the amount of \$15,590.12; and, to approve municipal warrant #13 in the amount of \$44,657.48 .

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:

To approve school warrant #6 in the amount of \$299,289.49 .

3. UPDATED LETTER TO THE MAINE PUBLIC UTILITIES COMMISSION

Mr. Loughlin advised the members of the Board that he has provided them with a copy of an August 6, 2014 letter sent to the Maine Public Utilities Commission regarding a request for a rate reduction and the flushing of the Machias Water Company water lines. Mr. Loughlin reviewed the letter with the Board; he noted that the letter expands on the hydrant issue and requests that the PUC allow the Town of Machias as a 46.5% owner of the system to have representation on the Machias Water Company's board of directors.

On a motion by Warren Gay, seconded by Danny Manchester, the Board
VOTED:

To sign a letter addressed to the Maine Public Utilities Commission and to authorize the Town Manager

to
send the letter to the MPUC.

4. LETTER OF SUPPORT FOR MUNICIPAL REVIEW COMMITTEE/SOLID WASTE ALTERNATIVES

Mr. Loughlin reviewed an August 6, 2014 letter addressed to the Maine Department of Environmental Protection stating the Town's support of the Municipal Review Committee to find a feasible method to resolve solid waste issues.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To sign a letter addressed to the Maine Department of Environmental Protection and to authorize the Town

Manager to forward the letter to the MDEP.

5. BUREAU OF HIGHWAY SAFETY - GRANT DECISION

Police Chief Grady Dwelley explained that three years ago the Board of Selectmen had authorized the purchase of video equipment for the town's police cars. He advised the Board that the Maine Bureau of Motor Vehicles currently has OUI grant money available for the purchase of updated cameras. Chief Dwelley told the Board that the grant stipulates that the municipality purchase one camera with a second camera free with the purchase of the first. Chief Grady told the Board that the cameras have provided tremendous assistance in law enforcement. Mr. Carter suggested that the old cameras could be traded or sold back for refurbishing. Chief Dwelley noted that Whitten's would install the new cameras. He advised the Board that a decision on the purchase needs to be made by 8/8/14 due to the grant's guidelines.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To waive the municipal bid process due to the emergency situation in meeting the grant guidelines and authorize the purchase of two video cameras for the Machias Police Department with funding not to exceed \$4720. with town payment to be issued on 8/8/14.

6. MACHIAS VALLEY AIRPORT - TRANSFER OF FUNDS

Mr. Loughlin recommended that the Board authorize the transfer of airport funding to the City of Waterville since the Machias is unable to utilize the funds at the present time.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To give the City of Waterville the airport funds in the amount of \$150,000.

7. MACHIAS VALLEY AIRPORT - CRACK SEAL PROJECT

Mr. Loughlin reviewed the scope of work that needs to be done at the Machias Valley Airport to seal cracks on the runway and apron. He noted that the FAA hopes to go out to bid for the project this year.

8. DECISION ON SCHOOL PAVING/ROADWAY REPAIRS

Mr. Loughlin advised the Board that the paving and roadway repair bids for the school department that were opened by the Board at their last meeting have been examined and reviewed.

Bids:

Jerry Wood - \$30,151. (road work)

Hanscom's Construction - \$17,995. (road work)

County Concrete - \$29,500. (paving)

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To award the bid for work on the school roadway to Hanscom's Construction for \$17,995.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To award the bid for paving at the school to County Concrete for \$29,500.

9. DECISION ON TOWN PAVING/ROADWAY REPAIRS

Mr. Loughlin advised the members of the Board that the town paving and roadway repair bids that were opened by the Board at their last meeting have been reviewed.

Bids:

Salem Street - Jerry Wood: \$16,266.75 (road work)

- Hanscom's Construction: \$13,790. (road work)

- County Concrete: \$26,700. (paving)

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To award the bid for work on Salem Street to Hansom's Construction for \$13,790.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To award the bid for paving of Salem Street to County Concrete for \$26,700.

Bids:

- Kennebec Crossroad - Jerry Wood: \$26,370. (road work)
- Hanscom's Construction: \$88,995. (roadwork/new material)
- County Concrete: \$32,000. (paving)

Mr. Loughlin and the Board discussed the scope of work that needs to be done on the Kennebec Crossroad. It was suggested that the town's Public Works Department could work with the contractor with the low bid to save money and then use the remaining money for paving.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To award the bid for work on the Kennebec Crossroad to Jerry Wood and to negotiate with the contractor to reduce the bid price if the Town provides labor and equipment for the project.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To award the bid for paving the Kennebec Crossroad to County Concrete with the contractor paving the road as far as possible with funds saved from road repairs.

10. DECISION ON STORM DRAIN BIDS

Mr. Loughlin told the Board that the bids for storm drain repairs that were opened at the Board's last meeting have been reviewed.

Bids:

- West Street/High Street - Jerry Wood: \$27,180. (repairs)
- Hanscom's Construction: \$39,390. (repairs)
- County Concrete: \$5000. (paving)

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To award the bid for storm drain repairs to West Street and High Street to Jerry Wood for \$27,180.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To award the bid for paving to County Concrete for an amount not to exceed \$5000.

Bids:

- Water Street - Jerry Wood: \$6,878.
- Hanscom's Construction: \$4,495.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To award the bid for storm drain repairs to Water Street to Hanscom's Construction for \$4,495.

Mr. Loughlin pointed out that remaining bids well exceed the amount of funding the taxpayers authorized at annual town meeting.

11. SKATEBOARD RAMP UPDATE

Mr. Loughlin reported that the skateboard ramp that was donated was moved last week to Machias; he noted that the ramp will need additional work before being operational. Mr. Loughlin estimated that \$3000. worth of work needs to be done to the ramp. The Board also discussed the development of a set of rules users of the ramp would need to have their guardians sign and that they as users would have to agreed to abide by. Mr. Gay pointed out that there is already a set of rules attached to the side of the ramp which could be a good start.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To authorize funding from the contingency account not to exceed \$3000. for repairs to the skateboard ramp.

12. MANAGER'S REPORT/OTHER BUSINESS

A. Mr. Loughlin advised the Board of his plans to use his vacation time; he assured the Board that he would be available by phone during his vacation.

B. Mr. Loughlin reported that tax bills were sent out today.

C. Mr. Loughlin updated progress on installing a gate at a cemetery.

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to adjourn the meeting at 6:55 PM.