

PUBLIC HEARING  
COMMUNITY DEVELOPMENT BLOCK GRANT  
FOR  
ADULT EDUCATION PROGRAM

Machias Board of Selectmen Chairman Aubrey Carter called a public hearing to order at 6:05 PM. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Town Clerk Sandra Clifton, Susan Corbett, Ken Daye, Scott Porter, Whitney Garner, Daniel Garner, Bob Bialotta, and James Whalen.

Town Manager Chris Loughlin explained that the purpose of this public hearing was to discuss the acceptance of CDBG monies which the Machias School Department (AOS 96) applied for to continue the adult education program in an effort to improve the program and provide more educational opportunities to the adult community in Machias and area communities. Chairman Carter explained that anyone present will be given the opportunity to speak for or against accepting the CDBG funds.

Mr. Ken Day noted that the Machias School Department and Axiom Industries want to expand adult education opportunities in the area. He explained that the funds will be administered by the Town of Machias and the program will be operated by the Machias School Department and Axiom Industries. Mr. Day pointed out that Machias citizens had voted to pursue funding the adult education program. Mr. Loughlin noted that the Machias Board of Selectmen will have to vote to accept the monies.

Mr. Carter asked for other questions or comments. Hearing no other comments or questions from the public, Mr. Carter closed the public hearing at 6:10 PM.

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BOARD OF SELECTMEN - TOWN OF MACHIAS

OCTOBER 8, 2014

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:10 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Eric Holm; Town Manager Christopher Loughlin; Secretary Cathy Lord; Town Clerk Sandra Clifton; Patrick Whitney, Whitney Garner, Daniel Garner, Bob Bialotta, and James Whelan.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to approve the minutes of the September 24, 2014 Board meeting with the following correction:

Page 2, Item No. 9A should read:

On a motion by Warren Gay, seconded by Eric Holm, the Board

VOTED:

To authorize the expenditure of up to fifteen hundred dollars for the creation of a town web site with the funding to be appropriated out of the contingency account.

## 2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To approve municipal warrant #28 in the amount of \$15,315.26; to approve municipal warrant #29 in the amount of \$37,692.79; to approve municipal warrant #30 in the amount of \$12,578.00; and, to approve municipal warrant #31 in the amount of \$77,342.25 .

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To approve school warrant #14 in the amount of \$212,314.97 .

## 3. AUTHORIZATION TO ACCEPT AND CONTINUE ADULT EDUCATION PROGRAM

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To schedule a special town meeting on 9/22/14 at 6:00 PM for the purpose of accepting Community Development Block Grant monies for the adult education program.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To accept and sign the Equal Employment Opportunity statement as provided for the CDBG.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To accept and sign the Residential Displacement and Relocation Assistance Plan as provided for the CDBG.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To accept and sign the Fair Housing Resolution as provided for the CDBG.

Mr. Loughlin noted that the Fair Housing Resolution will be posted in two public areas for a one week period as stipulated.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To accept the Section 504 Evaluation and Transition Plan for the CDBG.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To accept the Standards of Conduct Agreement for the CDBG.

#### 4. PARKING ORDINANCE COMMITTEE

On a motion by Warren Gay, seconded by Eric Holm, the Board

VOTED:

To take the topic of a parking ordinance committee off the table for discussion.

Mr. Loughlin pointed out that people are parking their vehicles in town right-of-ways on streets, disregarding vehicle weight limit signs, and disobeying various road signage which necessitates the need for ordinances to address these problems. Mr. Loughlin asked that the Board create a parking ordinance committee as an initial step in addressing compliance issues. The Board discussed the make-up of a parking ordinance committee. Mr. Gay, Mr. Carter, and Mr. Davis agreed to serve on this committee along with the Town Manager.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To create a Parking Ordinance Committee comprised of members Warren Gay, Aubrey Carter, Glenn Davis, and Chris Loughlin.

#### 5. SOLID WASTE MEMBER TOWNS - MEETING DATE

Mr. Loughlin recommended that a meeting of the four member towns (Machias, Marshfield, Roque Bluffs, & Whitneyville) of the Bay Area Transfer Station be scheduled to discuss assessments for use of the transfer station. He explained that the priority question is how to assess the towns equitably either on the year-round population, the number of households, or other options in assessing charges. Mr. Carter asked if the member towns have been contacted yet and Mr. Loughlin noted that he had wanted to speak to the members of the Board before proceeding with any arrangements. Mr. Loughlin and the Board examined the calendar for a date to schedule the meeting; it was decided to schedule the meeting on 10/21/14 at 6:00 PM at the Machias Town Office.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To schedule a meeting of the member towns comprising the Bay Area Transfer Station on 10/21/14 at 6:00 PM in the Machias Town Office.

## 6. SUPPLEMENTAL ENVIRONMENTAL PROJECT PROPOSAL

Mr. Loughlin reminded the Board that an element of the sewer consent agreement allows the option of spending 70% on a local project; he noted that spending the monies on a watershed management plan seems to be the best option in using the funds. Mr. Loughlin informed the Board that Olver Associates has searched for an organization which could monitor the project and it seems that the Washington County Council of Governments is the best option to use. Mr. Loughlin advised the members of the Board that the Town of Machias opted not to join the council last year and this year but that the WCCG wants Machias to pay membership dues from last year and for the current year in exchange for agreeing to monitor the project.

Mr. Manchester asked what the watershed project consists of? Mr. Loughlin explained that the project would perform conservation planning for the watershed. Both Mr. Gay and Mr. Davis questioned how much benefit could be achieved from this project; it was noted that \$18,000. would provide minimal funding for such a project. Mr. Manchester commented that such a small amount of funding would result in very little benefit to either Machias or Machiasport. Mr. Loughlin commented that the project would entail identifying direct threats to the watershed. He pointed out that the only other option is to pay the entire fine. The Board discussed funding payment of the fine. Mr. Loughlin noted that the fine could be paid over a two year period and would be funded from sewer users; he added that the DEP wants half the fine this year (\$11,400.) and half next year. Mr. Loughlin advised the Board that another option would be to appropriate the funds from the surplus account and would require a special town meeting to obtain approval to pay the fine out of surplus. The Board discussed paying the fine.

On a motion by Warren Gay, seconded by Glenn Davis, the Board  
VOTED:

To schedule a special town meeting on 10/22/14 at 6:00 PM to act on two articles asking for permission to pay half (\$11,500.) of a Department of Environmental Protection consent agreement fine and to allocate funding to pay the fine for an amount not to exceed \$11,400. from the town's contingency account.

## 7. MANAGER'S REPORT/OTHER BUSINESS

A. Mr. Loughlin advised the Board that relatives of Clayton Hall are in the process of identifying his burial plot in the West Kennebec cemetery. Mr. Loughlin discussed problems with the inventory of burial plots in the cemetery.

B. Mr. Patrick Whitney talked with the Board about the southside ballfield. He thanked the members of the Board for assistance with the ballfield. Mr. Whitney advised the Board that he would like to use \$700. from the field's maintenance fund for work to the infield area. Mr. Whitney noted some problems with people using the field when it was being prepared for games; he suggested that the Board entertain the idea of giving the school department management of the field with the Public Works Department continuing to mow the field. Mr. Carter pointed out that the property is a town field. He suggested erecting signage advising that the field is not to be used without permission. Town Clerk

Sandra Clifton pointed out that Town Office personnel don't usually get phone calls to schedule use of the ballfield. Mr. Whitney thanked the Board for their support.

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To authorize the expenditure of \$700. from the ballfield maintenance fund for drainage work at the Southside Ball Field as requested by Mr. Patrick Whitney.

C. Mr. Loughlin informed the Board that Mr. Michael Schoppee, the new Public Works Director, will be starting his new job on 10/14/14.

D. Mr. Loughlin advised the Board that the owners of a house located on Berry Avenue have not paid any portion of their sewer charges since the third quarter of 2006 and that the current balance on the sewer charges is \$4,152.50 as of today. He explained that the house had been repossessed and is currently owned by a bank. Mr. Loughlin explained that there is no sewer lien on the property, Mrs. Whitney Garner told the Board that she and her husband, Daniel, are in the process of purchasing the house and that they would be willing to pay \$1865.46 to resolve the bill which is what the charges for the past three years amounts to. Mr. Loughlin told the Board that the Garners are willing to pay the charges for the past three years since the bank repossessed the house but that the previous owners would be responsible for the remaining balance on the account. Mr. Manchester noted that the Town could go to small claims court to get a judgment for the balance owed by the prior owners. Mrs. Whitney advised the Board that she would have a check from her attorney to pay for the sewer charges for the last three years tomorrow and will compensate the Town for these sewer charges.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To accept payment of \$1865.46 from Whitney and Daniel Garner for sewer charges on a house located on Berry Avenue as of this date and to go through small claims court for the balance on the remaining bill from the previous owner of the property.

E. Mr. Bialotta advised the Board that he is distributing a questionnaire on grease trap maintenance and a brochure for proper handling of fats, oils, and grease.

F. Mr. Loughlin advised the Board that Machias will again be asked to administer a snowmobile grant; he noted that there will be meetings with local clubs to facilitate the grant.

G. Mr. Loughlin advised the Board that the sewer department will be seeking bid proposals to flush and vacuum sewer lines on the other side of the Machias River. He noted that the bid specifications will be sent to four specific companies which provide this service.

H. Mr. Loughlin told the Board that he will be placing an ad in local newspapers to hire an on-call driver

for winter plowing duties with the Public Works Department.

I. Mr. Loughlin advised the Board that towns are looking to work with the resource committee for solid waste in seeking a new landfill license.

J. Mr. Loughlin informed the Board that the Revitalization Committee is seeking an ordinance to deal with pet waste on sidewalks.

K. Mr. Loughlin reported that the Town of Roque Bluffs has informed him that they will hold a community roadside trash pick-up day free of charge for its residents on 10/18/14. The Board discussed use of the transfer station by member towns.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To no longer permit member towns to hold clean-up days that allow unlimited use of the transfer station free of charge.

The Board directed that Mr. Loughlin call officials in Roque Bluffs the following day to advise them of the Board's decision.

L. Mr. Loughlin advised the Board that he has recalculated the need for sand for the coming winter; he requested that he be allowed to purchase an additional two hundred yards of winter sand.

On a motion by Warren Gay, seconded by Glenn Davis, the Board

VOTED:

To authorize the Town Manager to negotiate with the winning bidder on the purchase of an additional two hundred cubic yards of winter sand for a total of 1700 cubic yards of sand at the bid price of \$7.90 per cubic yard.

Mr. Gay pointed out that the Town really needs an area to store sand and salt.

On a motion by Warren Gay, seconded by Glenn Davis, the Board voted to adjourn the meeting at 7:30 PM