

BOARD OF SELECTMEN - TOWN OF MACHIAS

NOVEMBER 13, 2013

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Cony Upton; Town Manager Christopher Loughlin; Secretary Cathy Lord; Ed Pellon, Bob Bialota, Joey Dennison, Sharon Mack, Nancy Manchester.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to approve the minutes of the October 23, 2013 Board meeting.

Mr. Carter asked Mr. Loughlin what he had found out regarding the discrepancy between the rack prices of the fuel oil bids opened at the Board's last meeting. Mr. Loughlin said that R. H. Foster had used the Machias rack price when submitting their bid, not the Bangor rack price as had been requested in the bid specifications, which resulted in the R. H. Foster price being more than Eastern Plumbing & Heat's bid.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To approve municipal warrant #35 in the amount of \$17,429.01; to approve municipal warrant #36 in the amount of \$38,269.67; to approve municipal warrant #37 in the amount of \$12,086.88; to approve municipal warrant #38 in the amount of \$59,892.33; to approve municipal warrant #39 in the amount of \$17,553.86; and, to approve municipal warrant #40 in the amount of \$56,923.70 .

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To approve school warrant #18 in the amount of \$190,146.45 and to approve school warrant #20 in the amount of \$158,117.35 .

3. SPECIAL ENTERTAINMENT PERMIT

Mr. Loughlin reviewed a special entertainment permit submitted by the American Legion Post #9 for music, dances, and karaoke entertainment.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To grant a special entertainment permit to the American Legion Post #9 for music, dances, and karaoke.

#### 4. DEPARTMENT OF MOTOR VEHICLES CONTRACT

Mr. Loughlin advised the Board that the State is reducing the contract amount for use of the telebusiness center by ninety dollars per month; he noted that the contract amount is now in the amount of \$4005.79 . He explained that the Governor is trying to save money by reducing costs for leases. Mr. Manchester recommended negotiating with the state and the other members of the Board agreed to do this. Mr. Loughlin said that he will report on his findings at the Board's next meeting.

#### 5. FUNDS FROM MACHIAS 250TH ANNIVERSARY CELEBRATION

Chamber of Commerce Director Sharon Mack advised the Board that the sum of \$4564.08 was left from the town's birthday celebration. She explained that the birthday committee met last week and recommended allocation of the monies: \$1000. to Margareta Day, \$1000. to the 4th of July Committee, \$100. to the Shriner's Hospital in Boston, and \$2000. to Station '98 leaving a balance of \$464.08 as of 10/29/13. Ms. Mack noted that the committee suggested that the balance be placed in a reserve account to be used for the celebration of the three hundredth birthday of Machias.

The Board discussed the use of the funds. Mr. Upton commented that he did not see carrying the funds forward for fifty years for a future birthday celebration. Mr. Carter commented that the Board has time to think about how to distribute the funds. Ms. Mack told the Board that items are still being sold which will increase the amount in the celebration account.

On a motion by Danny Manchester, seconded by Cony Upton, the Board

VOTED:

To table the allocation of the surplus funds from the birthday celebration until the Board's first meeting in January.

#### 6. PROPOSAL FOR STRAY CATS

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To table a proposal for stray cats.

#### 7. PAPER TALK ADVERTISEMENT

On a motion by Danny Manchester, seconded by Glenn Davis, the Board

VOTED:

To purchase a "Paper Talk" advertisement (1/8 of page) with funding to come from the contingency account.

## 8. SOLID WASTE CONTRACT TOWN COMPARISON

Mr. Loughlin noted receipt of a letter from the Town of Marshfield regarding their transfer station contract and how the annual budget is divided amongst the contract towns. Mr. Loughlin distributed a data sheet containing information from the 2010 census upon which the contract amounts are based on. Mr. Loughlin advised the Board that Marshfield pays \$32,100., Roque Bluffs pays \$18,025., and Whitneyville pays \$15,550.

The Board decided to arrange a meeting as soon as possible with the contract towns to discuss the shared the costs of the transfer station.

## 9. ADVERTISING FOR PART-TIME WWTP OPERATOR

Mr. Loughlin advised the Board that the part-time person at the wastewater treatment plant has resigned. He told the Board that he would like to advertise the position as soon as possible. Mr. Carter recommended that the license requirements be included in the advertisement. Mr. Loughlin said that he would place the advertisement as soon as possible.

## 10. SOLID WASTE CONTRACT - TOWN OF WHITNEYVILLE

The Board decided to hold on this contract until the planned meeting with contract towns is held.

## 11. MUNICIPAL REVIEW COMMITTEE

Mr. Loughlin reviewed the candidates on the municipal review committee ballot (due 12/11/13). Mr. Carter asked Mr. Loughlin to discuss with Mr. Farley his willingness to have his name written in on the ballot.

## 12. OTHER BUSINESS

A. Mr. Loughlin advised the Board of a veteran's home meeting on 11/1/13.

B. Mr. Loughlin informed the Board that the State has sent the sum of \$18,548. in state monies for roads. He noted that these funds are kept in a separate road account.

C. Mr. Loughlin advised the Board that repairs to sidewalks will be done during Thanksgiving week.

D. Mr. Loughlin told the Board that he will schedule public hearings on the general assistance ordinance and an application for an off-premise catering permit for their next meeting.

## 13. SELF-CONTAINED BREATHING APPARATUS - FIRE DEPARTMENT

Fire Chief Joey Dennison informed the Board that he needs to purchase two self-contained breathing apparatus to maintain current safety standards for firefighters. He advised the Board that he send out bid specifications to two companies supplying the equipment but received only one bid. The bid was submitted by Industrial Protection Services in the amount of \$9098 for two Scott air packs.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To award the bid for the purchase of two Scott air packs to Industrial Protection Services in the amount of \$9098.

#### 14. DEP UPDATE

Mr. Loughlin advised the Board that the DEP will be making recommendations soon on a consent agreement regarding wastewater treatment plant operations.

#### 15. REQUEST FROM CITIZEN

Mr. Ed Pellon asked for resolution on an assessing issue he has regarding the size of a piece of property. He told the members of the Board that he is asking that the overcharge on the assessed value be repaid to him because the tax assessor made a mistake.

#### 16. EXECUTIVE SESSION

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To adjourn to executive session at 6:48 PM in order to discuss a personnel issue as permitted under

1 MRSA Chapter 13, ss 405(6)(A).

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to adjourn the executive session at 8:00 PM and reconvene into open session.

On a motion by Cony Upton, seconded by Glenn Davis, the Board voted to adjourn the meeting at 8:01 PM.