

BOARD OF SELECTMEN - TOWN OF MACHIAS

NOVEMBER 27, 2013

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, Danny Manchester, Glenn Davis, and Cony Upton; Town Manager Christopher Loughlin; Secretary Cathy Lord; Scott Porter, Sharon Mack, Brad Prout, Grady Dwelley, Hillary Savage, Mike Gooch.

1. MINUTES - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Cony Upton, the Board voted to approve the minutes of the November 13, 2013 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Danny Manchester, seconded by Warren Gay, the Board VOTED:

To approve municipal warrant #41 in the amount of \$11,735.55; to approve municipal warrant #42 in the amount of \$9,845.81; to approve municipal warrant #43 in the amount of \$148,501.08; to approve municipal warrant #44 in the amount of \$20,813.70; and, to approve municipal warrant #45 in the amount of \$124,065.53 .

On a motion by Danny Manchester, seconded by Cony Upton, the Board VOTED:

To approve school warrant #22 in the amount of \$238,129.71 .

3. SPECIAL PERMIT FOR OFF PREMISES

Mr. Loughlin reviewed an application for a permit for off premises catering at the Lee Pellon Center on December 7, 2013 by the Skywalker Group Inc.

On a motion by Danny Manchester, seconded by Cony Upton, the Board VOTED:

To grant an off premises catering permit to Skywalker Group Inc. for an event to be held at the Lee Pellon Center on December 7, 2013.

4. PROPOSAL FOR NEW GYMNASIUM

Superintendent of Schools Scott Porter told the members of the Board that the sports boosters are looking into raising funds for the construction of a new gymnasium at the high school. Mr. Porter advised the Board that he informed the group spokesperson that the next step would be to advise and consult with the Board of Selectmen. He introduced Mr. Brad Prout to the Board who is the spokes person for the group interested in constructing the new gym. Mr. Prout distributed a proposal from an architectural firm to provide information and a site plan for the new building at a cost of \$6000. Mr. Porter said that he would like to use \$6000. left from the most recent project to pay for this design proposal. Mr. Porter estimated that this construction project would cost approximately three million dollars. He commented that such a gym would be used by the community and would be used constantly. Mr. Porter reiterated that he and the school committee greatly appreciate the Board's support for past projects.

Mr. Carter questioned where such a building would be constructed at the school complex. Mr. Porter said that the gym would be constructed in the grassy area in front of the current gym; he added that the old gym would be retained for use. Mr. Porter speculated that the boosters would be looking at a five year timeline to raise the estimated three million dollars needed for the project.

On a motion by Warren Gay, seconded by Cony Upton, the Board

VOTED:

To authorize the school department to expend the sum of \$6000. for a high school gym design proposal.

5. PROPOSAL FOR ADULT EDUCATION

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To table the proposal for adult education.

6. SOLID WASTE CONTRACT MEETING

Mr. Loughlin reported to the Board that he is currently attempting to schedule a meeting of the transfer station contract towns. He suggested the date of December 11th at 5:00 PM prior to the Board's next scheduled meeting. Mr. Loughlin told the members of the Board that he would notify the members of the Board as soon as he has the meeting set up.

7. DEPARTMENT OF MOTOR VEHICLES CONTRACT

Mr. Loughlin reported that the State has cut the lease for office space at the telebusiness center by \$94.00 per year.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To grant a contract to the State of Maine in the amount of \$4,005.75 to lease a portion of the Machias Telebusiness Center for the Department of Motor Vehicles.

8. CHRISTMAS PARTY/CHRISTMAS EVE

Mr. Loughlin advised the members of the Board that the annual Christmas party will be held on December 19th from 11:30 AM to 1:30 PM at the public works department.

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To allocated \$250. from the contingency account to pay for expenses for the annual Christmas party.

Mr. Loughlin advised the Board that town employees are requesting that the town office be closed on December 24th at 12:00 PM.

On a motion by Danny Manchester, seconded by Cony Upton, the Board

VOTED:

To close the town office and all municipal departments on December 24th at 12:00 PM.

Mr. Loughlin said that he would advise municipal employees to take vacation

time for that afternoon.

9. OTHER BUSINESS

A. Mr. Loughlin advised the Board that he had sent a letter to the Nash family who own the old office supply store on Main Street advising them that repairs need to be done to the building due to the fact that the face of the building presents a danger to the public. Sharon Mack told the Board that she has a group of volunteers willing to help with the project to remove the old face now and to repaint/reface the building in the spring.

B. Mr. Loughlin asked the Board to appoint Joseph Thomson to the Machias Ambulance Service.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:

To appoint Joseph Thomson to the Machias Ambulance Service as an EMT.

C. Mr. Loughlin reviewed a program proposed by Governor LePage for business development and asked permission to participate in the program. The members of the Board gave their consent to proceed.

D. Mr. Loughlin reported that Eric Altvater recently earned a supervisory certificate in wastewater treatment.

E. Mr. Loughlin reported that Police Chief Grady Dwelley has applied for a grant for OUI enforcement.

F. Sharon Mack expressed her appreciation to the Machias Fire Department for their efforts in addressing a recent chimney fire at her residence. She also noted that many people have commented favorably on this year's holiday decorations around town.

G. Ms. Mack advised the Board that the members of the 250th birthday committee were polled and the result was that the members of the committee asked that leftover monies be given to the local food bank instead of being placed in a reserve account. Mr. Loughlin pointed out that the disposition of the funds is still tabled as the Board deliberates how to proceed.

H. Ms. Mack informed the Board that plans to place an ice skating rink near the town office building have fallen through; she explained that the alternate site for the rink is the parking lot at the southside ball field. Ms. Mack asked the Board for permission to place the rink at this site. The members of the Board supported the alternate site placement. Mr. Carter cautioned that the town's insurance carrier should be contacted to make sure that there is liability coverage if the rink is located on town property. Mr. Loughlin said that he has been having an on-going discussion about the ice skating rink with the town's insurance carrier.

On a motion by Danny Manchester, seconded by Warren Gay, the Board
VOTED:

To allow the chamber of commerce to place a skating rink at the southside ballfield provided there is liability coverage.

10. EXECUTIVE SESSION

On a motion by Danny Manchester, seconded by Warren Gay, the Board

VOTED:

To adjourn to executive session at 6:42 PM in order to discuss a personnel issue as permitted under

1 MRSA Chapter 13, ss 405(6) (A). Note: Police Chief Grady Dwelley attended the session.

On a motion by Danny Manchester, seconded by Warren Gay, the Board voted to adjourn the executive session at 6:59 PM and reconvened into open session.

On a motion by Danny Manchester, seconded by Cony Upton, the Board

VOTED:

To pay Police Chief Grady Dwelley one hundred hours of his accrued vacation time.

On a motion by Cony Upton, seconded by Glenn Davis, the Board voted to adjourn the meeting at 7:05 PM.