

BOARD OF SELECTMEN - TOWN OF MACHOS

FEBRUARY 8, 2017

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Vice Chairman Warren Gay. In attendance were Board members James Whalen, Leslie Haynes, and Josh Rolfe; Town Manager Christina Therrien; Secretary Cathy Lord; Finance Director Meagan Dennison; Ambulance Service Captain Lois Libby; Ed Pellon, Bill Kitchen.

1. MINUTES - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board voted to approve the minutes of the January 25, 2017 Board meeting with the following correction:

Page 2, Item #7 the bids should be adjusted to read:

Bids:

Autotronics - \$185,750.00 or \$154,050.00

Greenwood Ambulance - New England Emergency Vehicles - \$159,871.00

Specialty Vehicles Inc. - \$169,171.00

Sugarloaf Rescue Ambulance - \$149,444.00

2. WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal warrant #66 in the amount of \$14,789.40; to approve municipal warrant #67 in the amount of \$696,819.53; to approve municipal warrant #68 in the amount of \$10,903.91; and, to approve municipal warrant #69 in the amount of \$22,184.33 .

On a motion by Josh Rolfe, seconded by James Whalen, the Board
VOTED:

To approve school warrant #33 in the amount of \$271,549.76 .

3. AMBULANCE/FIRE CONTRACTS - TOWN OF WHITING

The Board signed returned ambulance and fire contracts for the Town of Whiting.

4. LOAN BIDS - LOADER/BACKHOE

Ms. Therrien reminded the members of the Board that no bids were received at the Board's last meeting in response to the specifications for a loan in the amount of \$71,500. for the purchase of a new loader/backhoe for the Public Works Department.

She advised the Board that as directed by the selectmen she contacted some local banks to solicit bids for the loan; she noted that Bar Harbor Bank & Trust, Camden National, and Bangor Savings did not respond with a bid and that Machias Savings Bank was the only bank which submitted a bid.

Bid: Machias Savings Bank -

*3 year loan at 2.39% (\$1732.58 monthly payment; total loan of \$74,992.83)

*4 year loan at 2.49% (\$1805.08 monthly payment; total loan of \$76,070.16)

*5 year loan at 2.65% (\$1921.07 monthly payment; total loan of \$77,367.15)

(*Note: per the bids no bond counsel is required on either of the loan terms)

Ms. Therrien recommended that the Board award the bid to Machias Savings Bank but wait to determine the loan term until the Board and Budget Committee can determine the impact of the payments on the municipal budget. Mr. Rolfe suggested that the Board accept the bid for the three year term due to the cost savings. The members of the Board discussed how to proceed.

On a motion by Josh Rolfe, seconded by James Whalen, the Board

VOTED:

To award the bid on the loan for the loader/backhoe to Machias Savings Bank for a three year loan at 2.39% with the first payment due January 2018.

5. APPOINTMENT OF CDBG ADVISORY MEMBERS

Ms. Therrien advised the Board that two Board members, a Planning Board member, the Town Manager, and a citizen need to be appointed to serve on a Community Development Block Grant Advisory Committee.

On a motion by Josh Rolfe, seconded by James Whalen, the Board

VOTED:

To appoint Warren Gay and Josh Rolfe to the CDBG Advisory Board.

6. REQUEST TO DISCUSS A COUNTY AIRPORT

Mr. Whalen pointed out that Machias has to come up with \$150,000. to fund runway reconstruction at the airport. He noted that at the present time there are no Machias citizens who own airplanes that utilize the airport and he pointed out that citizens of Machias must pay for all the expenses of the airport. Mr. Whalen suggested that local towns need to become invested in a county airport that exists for all the citizens of Washington County. He recommended that area towns and Washington County be contacted to ask for financial support for the airport. Ms. Therrien suggested sending letters out to towns and the County asking for financial support.

7. AWARD OF BID FOR PURCHASE OF NEW AMBULANCE

Ambulance Captain Lois Libby advised the Board that she and the Town Manager

examined and compared the bids received on the purchase of a new ambulance. Ms. Libby informed the members of the Board that she and the Town Manager recommend that the bid be awarded to New England Emergency Vehicles since this company submitted a proposal for a vehicle that most closely matches the town's specifications.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

Based on the recommendation of the Ambulance Captain and the Town Manager, to award the bid for a new ambulance to New England Emergency Vehicle in the amount of \$159,871.

Ms. Libby advised the Board that the new ambulance would be delivered ninety to one hundred twenty days following execution of the contract. The Board discussed what to do with the old ambulance. Ms. Therrien noted that she had previously suggested giving the vehicle to the Public Works Department to use to transport equipment such as barricades. Mr. Rolfe suggested that the Board look at the disposition of the old ambulance once the new ambulance is put into service.

8. TOWN MANAGER'S REPORT

A. Ms. Therrien called the Board's attention to a memo regarding a 2/3/17 accident involving the police department cruiser. She noted that there was no damage to the police cruiser when the operator of the vehicle pulled out in front of another vehicle.

B. Ms. Therrien advised the Board that a representative from Olver Associates would attend a budget meeting to discuss a request from the Department of Environmental Protection for that company to operate the East Machias wastewater facility and to answer any questions that the Board may have. Ms. Therrien advised the Board that she has been assured that services to Machias would not be affected. Members of the Board stated their concern that Machias continue to receive uninterrupted contracted services.

C. Ms. Therrien informed the Board that she has secured the services of the law firm of Rudman & Winchell (Attorney Ed Bearor) to handle sewer litigation, to file a legal response, and to review the municipal code issue.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board voted to adjourn the meeting at 6:40 PM.