

BOARD OF SELECTMEN - TOWN OF MACHIAS

OCTOBER 26, 2016

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:00 PM by Chairman Aubrey Carter. In attendance were Board members Warren Gay, James Whalen, Leslie Haynes, and Josh Rolfe; Town Manager Christina Therrien; Secretary Cathy Lord; Lois Libby, Bob Berta, Edward Pellon, Cat Cannon.

1. MINUTES - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board voted to approve the minutes of the October 12, 2016 Board meeting

2. WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To approve municipal warrant #34 in the amount of \$10,851.43; to approve municipal warrant #35 in the amount of \$37,257.80; to approve municipal warrant #36 in the amount of \$17,854.53; and, to approve municipal warrant #37 in the amount of \$330,011.16 .

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To approve school warrant #18 in the amount of \$190,772.39 .

3. MACHIAS MEMORIAL CREMATORIUM - REQUEST FOR PAYMENT IN LIEU OF TAXES

Ms. Therrien noted that during initial conversations with Jonathan McClure on the establishment of a crematorium on cemetery land in Machias the Board discussed the possibility of accepting a payment in lieu of taxes; she noted that the Machias Cemetery Association is asking that the payment in lieu of taxes be set aside for the maintenance of the Court Street cemetery.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To enter into an agreement for a payment in lieu of taxes with the Machias Cemetery Association with the funds set aside for maintenance of the Court Street cemetery and to authorize the Chairman of the Board of Selectmen to sign the agreement.

4. EFFICIENCY MAINE LIGHTING IMPROVEMENTS - MUNICIPAL BUILDINGS

Ms. Therrien reported that she had met with Border Electric on the lighting improvements at the tele-business center and the public safety building. She advised the Board that the cost for the tele-business center will be \$25,200. with a rebate of \$8630. and that the Town should see a savings of 40% on electricity. Mr. Rolfe commented that it is difficult to think about spending such a large amount when it will take ten years to realize the savings; he also noted that there are no occupants of the building at the present time paying rent. Ms. Therrien said that she is attempting to market the building to potential renters. Mr. Rolfe said that he is concerned about spending \$15,000. on improvements. He suggested that the Board wait on improvements to the tele-business center. Ms. Therrien pointed out that the funds for lighting improvements is available from Efficiency Maine until they run out of funds. Ms. Therrien recommended that the Board wait on improvements to the tele-business center.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To postpone the lighting improvements at the tele-business center at the present time.

Ms. Therrien advised the Board the the cost for the lighting upgrade at the public safety building is \$7,675 with a \$2,110 rebate. She explained that a larger savings of 60% on electricity is expected for the public safety building.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To proceed with the lighting upgrade at the public safety building.

5. BID OPENINGS - AMBULANCE BILLING SERVICES

Members of the Board opened the bids received for ambulance billing services.

Bids: Caribou Fire (Caribou, Me) \$22.00 per run sheet plus a one time cost of \$3000.
Comstar (Rowley, Mass.) (Option A) \$16.00 per run sheet
(Option B) billed only when claim is paid with 4%
of net fees collected on delinquent accounts

The Board discussed the content of the two bids received.

On a motion by Aubrey Carter, seconded by Josh Rolfe, the Board

VOTED:

To refer the bids on the ambulance billing service to the Ambulance Captain and the Town Manager for their review and recommendation.

6. CERTIFICATE OF SEWER COMMITMENT

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board

VOTED:

To approve the certificate of sewer commitment in the amount of \$120,625.25 .

7. REQUEST TO HIRE - MACHIAS AMBULANCE SERVICE

Ambulance Captain Lois Libby asked the Board to consider hiring Brittany West as an EMT for the Machias Ambulance Service. She reviewed Ms. West's credentials.

On a motion by Josh Rolfe, seconded by James Whalen, the Board

VOTED:

To hire Brittany West as an EMT for the Machias Ambulance Service.

8. MACHIAS BOUNDARY LINE

Ms. Therrien advised the Board that she is awaiting an answer from MMA legal services regarding the boundary line between Machias and Whitneyville. Mr. Carter noted that the agenda item remains on the table for future discussion.

9. TOWN MANAGER'S REPORT

A. Ms. Therrien reported on progress with the paving of town streets and roads (Prescott Drive, Kennebec Crossroad, Davis Road, Berry Avenue, Center Street Extension, Cooper Street, Bruce Street, some of the parking lot at the public safety building). She noted that plans are to delay the paving of the basketball and tennis courts until the spring for which the contractor has agreed to hold the bid price.

B. Ms. Therrien informed the Board that she contacted the roofing company regarding the work to be done on the tele-business center and was advised that the contractor will be working on the building next week.

C. Ms. Therrien noted that work is being done to receive approval for the site location for the fire department's new garage to house the ladder truck; she explained that she is working with the Town's Fire Chief, CEO and with the DEP to approve the site.

Ms. Therrien advised the Board that the building will be blue/gray in color with a charcoal gray roof; she noted that plans call for a greater pitch to the roof of the building.

D. Ms. Therrien noted the airport committee's appreciation to Mr. Carter for his purchase of a door for the airport building. Ms. Therrien gave a brief update on the most recent improvements to the building.

E. Ms. Therrien reminded the Board that the beacon project at the airport begins on 10/31/16.

10. OTHER BUSINESS

- A. Mr. Pellon asked about the open seat on the budget committee. It was pointed out that Bill Kitchen, Cony Upton, and Mr. Pellon make up the budget committee.
- B. Mr. Whalen thanked the other members of the Board for allowing him to attend the tactical communications workshop held in Augusta.
- C. Mr. Whalen asked about communication with the town's auditor. Ms. Therrien noted that she sent an e-mail to the auditor but has not received a reply yet.
- D. Mr. Rolfe reported that during a recent airport committee meeting the expansion of the runway was discussed. He added that the airport committee remains interested in looking at an airport runway expansion and the members are asking if the Board remains supportive of the concept of a runway expansion. Mr. Carter polled the Board and noted that the Board still supports the expansion. Mr. Rolfe said that he would pass this information along to the committee.

On a motion by Josh Rolfe, seconded by James Whalen, the Board voted to adjourn the meeting at 6:37 PM.