

BOARD OF SELECTMEN - TOWN OF MACHIAS

DECEMBER 6, 2017

A regularly scheduled meeting of the Machias Board of Selectmen was called to order at 6:10 PM by Chairman Warren Gay. In attendance were Board members Josh Rolfe, Bill Kitchen, and Paula Johnson-Rolfe; Town Manager Christina Therrien; Secretary Cathy Lord; Ed Pellon, David Clark, Mary Angarola, Bob Berta.

1. BOARD MINUTES - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board voted to approve the minutes of the November 15, 2017 Board meeting as presented.

2. MUNICIPAL AND SCHOOL WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board VOTED:

To approve municipal warrant #44 in the amount of \$17,671.33; to approve municipal warrant #45 in the amount of \$12,528.21; to approve municipal warrant #46 in the amount of \$77,847.05; to approve municipal warrant #47 in the amount of \$11,538.34; to approve municipal warrant #48 in the amount of \$348,715.79; to approve municipal warrant #49 in the amount of \$14,285.10; and, to approve municipal warrant #50 in the amount of \$33,720.14 .

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board VOTED:

To approve school warrant #19 in the amount of \$191,475.81 and to approve school warrant #21 in the amount of \$292,049.47 .

3. APPROVAL OF LAND AND WATER CONSERVATION GRANT APPLICATION

The members of the Board signed the land and water conservation grant application for funding of rehabilitation and improvements to the Grove Street recreational site. Ms. Therrien noted that competition for these grants comes from many different states and that the grants are awarded very quickly after the submission deadline.

4. BASEBALL/SOFTBALL TOURNAMENT

The Board reviewed an e-mail from Corey Schwann, president of the Machias Area Little League, informing the Board that the league has been awarded the opportunity to host a state baseball and softball tournament on July 6-13 and July 20-27. In the e-mail, Ms. Therrien noted that Mr. Schwinn is requesting the use of the Southside Field for both of the tournaments and building/deconstructing a temporary pitching mound. Ms. Therrien noted that there was some criticism last year due to a perceived lack of notification/information provided and that this much lead time provides sufficient notification to everyone.

On a motion by Paula Johnson-Rolfe, seconded by Josh Rolfe, the Board
VOTED:

To allow the use of the Southside Field for a state baseball and softball tournament by the Machias Area Little League on July 6-13 and July 20-27 with the stipulation that the field be put back to its original condition and that organizers notify other users of the planned use of the field for this purpose.

5. ANIMAL CONTROL OFFICER POSITION RECOMMENDATION

Ms. Therrien informed the Board that she and the Police Chief had reviewed the applications for animal control officer and recommend that Tony Woods be appointed to the position. Ms. Therrien pointed out that Mr. Woods is currently employed by the Town as a member of the Machias Ambulance Service and she asked the Board if Mr. Woods needs to complete another fit-for-duty physical for this position. The members of the Board discussed the question. Mr. Rolfe noted that if Maine Municipal Association is okay with the initial fit-for-duty physical for Mr. Woods the Board is willing to waive the need for a second physical.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To offer the position of Animal Control Officer to Tony Woods exempting him from the fit-for-duty physical requirement if it is in accordance with information provided by MMA.

6. BUDGET PROCESS/SCHEDULE FOR UPCOMING YEAR

Ms. Therrien suggested the Board consider the scheduling of budget workshops for the development of the 2018-2019 municipal budget. Mr. Gay agreed to start the budget process at the Board's January 10th meeting night.

Mr. Pellon suggested that the Board check into a warrant article passed by citizens at town meeting requiring that any expenditure over one thousand dollars needs to be reviewed by the Machias Budget Committee.

7. TOWN OFFICE WINDOW REPLACEMENT

Ms. Therrien reviewed a November 12th letter from Machias Glassworks stating that the company removed interior trim from windows and found that the windows were insulated and recommending that a firm be hired to identify areas of heat lose. Ms. Therrien advised the Board that the Public Works Department can build inserts that would block the cracks thereby alleviating the problem and that the inserts can be removed when not needed; she noted that it has been frustrating to find someone willing to fix the problem with the windows. After discussing options of addressing the problem, the Board directed the Town Manager to explore all options including contacting window companies to examine the windows for suggested solutions.

8. DISCUSSION OF EXCISE TAX REFUND

Mr. Therrien noted that the Bureau of Motor Vehicles has given a notice of rebate on a vehicle registration to Christopher Abbandonato due to "customer unable to title in Maine due to visa application withdrawn". Mr. Rolfe noted that no letter has been provided by the State as requested stating that Mr. Abbandonato does not have to register his vehicle in Maine. Ms. Therrien pointed out that the State is rebating the cost of the registration to Mr. Abbandonato because he cannot title in Maine and cannot register the vehicle. Ms. Johnson-Rolfe pointed out that it is because the applicant withdrew his visa application he was given the rebate. Mr. Rolfe argued that according to state law and the information he was given over the telephone by an agent from the Bureau of Motor Vehicles Mr. Abbandonato needs to register his vehicle in Maine if he is living in Maine. Ms. Therrien suggested placing a call to the Bureau of Motor Vehicles the following morning at 11:00 AM to get a definitive answer. It was agreed to meet the next morning at 11:00 AM in the town office to make the call.

9. OTHER BUSINESS

A. Ms. Therrien noted that the members of the Board have copies of the annual membership report on worker's compensation for their review and a copy of the most recent transfer station billing activity.

B. Ms. Therrien pointed out that the Board has an agenda for a December 7, 2017 airport committee meeting at 6:00 PM.

On a motion by Josh Rolfe, seconded by Bill Kitchen, the Board voted to adjourn the meeting at 6:55 PM.