

AOS 96
Superintendent's Office
291 Court Street
Machias, ME 04654
(207) 255-6585

**Minutes
Machias School Committee
Wednesday, October 5, 2016
Superintendent's Office
4:30 PM**

Attendance: Terry Sanborn, Teresa Saddler, Richard Shaw, Gerard NeCastro, Joleen Nicely.

Others Present: Brian Leavitt, Mary Maker, Scott Porter.

- I. Call to order at 4:35 p.m. by Terry Sanborn.
- II. **Approval of the minutes of September 7, 2016.**

Motion by Joleen Nicely to approve the minutes of September 7, 2016.
Second: Richard Shaw; Vote: 5-0.

III. **Agenda Adjustments:** None.

IV. **Principals' Reports:**

RMG: Enclosed.
MMHS: Enclosed.

V. **New Business:**

1. Teacher Nomination:

The Superintendent nominated Janice Rice as a Title I Teacher at the Rose M. Gaffney Elementary School for the 2016/2017 school year.

Motion by Gerard NeCastro to accept the Superintendent's nomination of Janice Rice as a Title I Teacher at the Rose M. Gaffney Elementary School for the 2016/2017 school year.

Second: Richard Shaw; Vote: 5-0.

2. Crisis Management Plan:

The Superintendent informed the School Committee that he is working on providing bomb search training for administrators this fall.

3. CNA Program Application Approval:

Principal Brian Leavitt informed the School Committee that Narraguagus High School has submitted an application to the State to provide a CNA program for Coastal Washington County.

Mr. Leavitt will keep the School Committee updated on the application process.

4. Drop-Out Prevention Committee Update:

Principal Brian Leavitt conveyed to the School Committee that he is working on assembling a Drop-Out Committee at Machias Memorial High School. The Committee will consist of nine members including a School Committee member. He asked any School Committee members interested in serving on the Committee to please contact him.

5. AOS 96 Cross Country Meets:

The Superintendent informed the School Committee that the first two cross country meets were held at the Elm Street School. The rest of the meets will be on the Machias campus. He reported that approximately 400 people have been attending the meets and that there have been many positive communications about having the meets in AOS 96 instead of Jonesport.

6. FY 16 Audit:

The Superintendent informed the School Committee that the auditor is still working on the Machias Audit and should have it completed by the end of December to comply with the Maine Department of Education deadline.

7. Tuition Students:

The Superintendent informed the School Committee that Machias Memorial High School and the Rose M. Gaffney School have more tuition students than anticipated.

VI. Adjournment:

Motion to adjourn at 3:53 p.m. by Richard Shaw.
Second: Joleen Nicely; Vote: 5-0.

Respectfully Submitted,



Scott K. Porter
Superintendent of Schools
AOS 96
Machias Bay Area School System

**Rose M. Gaffney Elementary School
Principal's Report
October 5, 2016**

New Bulldogs - We have hired three new Special Education Technicians: Tina Leighton, Megan Scoville, and Amber Scoville. We have also hired two new Title 1 staff members: Stephanie Heller, and Janice Rice.

Emergency Protocol - We had an opportunity to practice our lockdown protocol last week. Everything went well and we continue to adjust our protocol as necessary. We also had an evacuation due to a bomb threat. Luckily the busses were not rolling so just teachers needed to be evacuated. However, this was a good test as well.

School Messenger - We are working to implement a system which will allow us to communicate with parents via text message, email, and robocall.

Sports - Our sports season is well underway with good participation in Soccer and Volleyball, as well as Cross Country which has over 60 participants. We are hosting our first cross country home race at 4:00.

EDGE - The after school EDGE program began on Monday. Students in K-8 will benefit from study hall for half of the program day, and alternate between STEM, art, and recreational activities for the other half. We have 215 students signed up for EDGE this fall.

GEAR UP - We are fortunate to benefit from after school tutoring for our 7th and 8th grade students again this year as part of the GEAR UP Grant.

Mandt Training - I recently completed the two day Mandt Training which focuses on student compliance through relationship building, and teaches proper restraint for those rare cases where it might be needed.

Music - David French Music visited RMG for an instrument demo for our grade 4 students. We held an instrument rental night the following week for beginning band members and their families. 28 instruments were rented.

Professional Development: The Leadership Team for Proficiency Based Education includes: Janis Whitney, Sally Herger, Tanya Shaw, and myself. We met with other Washington County educators for an initial workshop. Professional development is planned throughout the year. We are also continuing our work on staff evaluation using i-observation

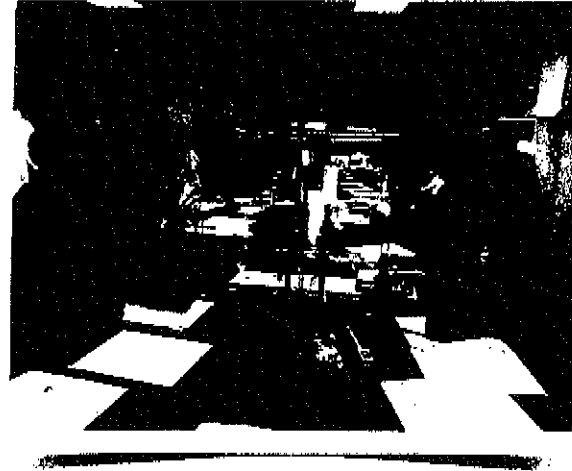
PAWS - Our PAWS group has started meeting. We meet on a monthly basis. The group does many staff appreciation activities as well as fundraisers. Their fundraising goal again this year will be to buy a digital sign for the school.

Other News - Our new lunch room tables and chairs have been delivered and installed.
Grade 1 went on a Science field trip to investigate Tidal Pools
Grade 2 visited Roosevelt Cottage

Machias Memorial High School
Principal's Report
October 2016

CTE Conference

This Friday all the instructors and myself will be attending the Maine Administrators of Career & Technical Education Fall Conference in Lewiston, Maine. The conference provides exceptional professional development sessions for instructors. In addition a technical session is held for each program.



CNA Application

For a couple of years now Narraguagus has been working on an application to bring a CNA program to Coastal Washington CIT. The application has been submitted too the State and I have received some feedback from them. The application has the program being housed on the Narraguagus campus and they are currently running a program with local funds. Students from the sending schools

I am seeking approval from the Machias School Board, as the governing board for Coastal Washington County CIT, to move forward with the application process. Once the application is finalized I will come back to the Board for a final approval.

Drop Out Prevention Committee

Currently there are several vacant positions on the Committee that we are trying to fill. The first meeting of the year will be scheduled in October. I will report out to the Board the results of that meeting.

Downeast Youth Soccer Association

Machias Memorial High School is again hosting DYSA on Saturdays. The facility works out very well for the players, parents, and community. There is plenty of parking, access to the high school bathrooms, a playground, and enough room on the field to conduct several matches simultaneously. It's great to see so many people using the facility on Saturdays.

Athletics

The golf team has qualified for the Maine State Class C Team Championships at Natanis Golf Course. They will compete this Saturday. This is the first time in quite a few years that a we have had a team qualify.

Bulldog Pride Weekend

The MMHS Athletic Boosters has another successful Bulldog Pride Weekend. Both teams were victorious in their events and the Road Race had record numbers participating. Cindy Rossi, Mike Carter, and Anita McCurdy organized and ran the race.

MMHS Movie Appreciation Club Night

Mrs. McKenna has organized a movie appreciation club for students. The club meets on every other Friday night to watch classic movies such as Jaws, The Lord of the Rings, and