

PUBLIC HEARING

MUNICIPAL GENERAL ASSISTANCE ORDINANCE

SEPTEMBER 28, 2022

A public hearing was called to order at 6:00 PM by Chairman of the Board of Selectpeople Paula Johnson-Rolfe. Ms. Rolfe noted that the purpose of this public hearing is to amend the municipal general assistance ordinance by repealing and replacing appendices A-G of the existing ordinance with State recommendations and allow public comments on the revisions. Town Manager Bill Kitchen explained the changes to general assistance recommended by the State of Maine. He noted that these changes should be approved by local municipalities in order to be eligible for reimbursement by the State. Ms. Johnson-Rolfe asked if there were any comments on the changes. Hearing no comments on the ordinance, Ms. Johnson-Rolfe closed the public hearing at 6:10 PM.

Note: Before beginning the meeting, those assembled stood and recited the Pledge of Allegiance.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

SEPTEMBER 28, 2022

A meeting of the Machias Board of Selectpeople was called to order at 6:12 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Leslie Haynes, Sandra Sinford, Carole Porcher, and Jake Patryn; Town Manager Bill Kitchen; Secretary Cathy Lord; Police Chief Keith Mercier; Morgan Fogg, Tim Mace.

1. MINUTES - REVIEW AND ACTION

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board voted to approve the minutes of the September 14, 2022 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To approve municipal payroll warrant #22 in the amount of \$12,684.08 and to approve municipal payroll warrant #24 in the amount of \$19,790.04 .

On a motion by Sandra Sinford, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal accounts payable warrant #23 in the amount of \$338,174.60 and to approve accounts payable warrant #25 in the amount of \$192,150.45 .

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To approve school warrant #09232022 in the amount of \$470,913.48 .

3. GENERAL ASSISTANCE ORDINANCE ADOPTION

On a motion by Leslie Haynes, seconded by Carole Porcher, the Board
VOTED:

To adopt the Maine General Assistance Ordinance as amended.

4. OPENING OF WINTER SAND BIDS

The Board reviewed the bid specifications for the purchase of 2100 cubic yards of winter sand.

Bids: By Us Company - \$10.95 per cubic yard delivered
Hanscom Construction - \$16.00 per cubic yard delivered

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To award the bid for the delivery of 2100 cubic yards of winter sand to By Us Company at \$10.95 per cubic yard.

5. OPENING OF FUEL OIL BIDS

Mr. Kitchen explained that the fuel oil bid is for the purchase of heating oil for municipal and school buildings and Porter Memorial Library. The members of the Board opened the bids received.

<u>Bids:</u>		<u>Rack price per Gallon</u>	<u>Firm Differential</u>	<u>Total Delivery</u>
R. H. Foster		\$3.37	\$0.28	\$3.64
Fraser Energy Solutions		\$3.37	\$0.30	\$3.67
Kash Energy		\$3.289	\$0.35	\$3.639

Mr. Kitchen explained that the bids are based on the Bangor rack price. The Board discussed the bids received. Mr. Patryn commented that some consideration should be given to local businesses. Ms. Sinford commented that she agrees that it is important to keep money in town and help entrepreneurs within Machias. The members of the Board discussed the award of the bid based on the firm differential or the rack price. Ms. Johnson-Rolfe suggested that the bid specifications be written more clearly in the future identifying how the bid was being awarded. Mr. Kitchen reminded the members of the Board that estimates for energy costs were a guessing game this year during budget development.

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To award the bid for the purchase of heating oil to R. H. Foster at a firm differential of \$0.28 per gallon.

6. PROPANE BIDS

The Board opened bids for the purchase of propane fuel. Mr. Kitchen noted that a problem last year was the ownership of the propane tanks at town facilities.

<u>Bids:</u>		<u>Rack Price per Gallon</u>	<u>Firm Differential</u>	<u>Net Price per Gallon</u>
R. H. Foster		\$1.659	\$0.06	\$1.719
Fraser Energy Solutions		\$1.45	\$0.025	\$1.70

On a motion by Jake Patryn, seconded by Carole Porcher, the Board
VOTED:

To award the bid for the purchase of propane fuel to R. H. Foster.

Ms. Johnson-Rolfe noted that there are five facilities that have propane tanks.

7. INDUSTRIAL PARK LOTS

Mr. Kitchen advised the members of the Board that back in 1986 four lots in the Machias Industrial Park were sold to the Ramsdell Construction Company with the clause in the deeds that

the lots were to be built on within two years. He explained that through the years buildings were constructed, replaced, or burned down on the lots and that the obligation on construction was met. Mr. Kitchen noted that Maine Realty Trust had purchased the lots and is asking the Town to sign a release of revisionary rights since three of the lots are being sold to Maine Wild Blueberry Company. Ms. Sinford asked what the Town's costs would be. Mr. Kitchen noted that no cost would be incurred. Mr. Kitchen commented that as town manager he is in favor of the Maine Wild assurances.

On a motion by Carole Porcher, seconded by Jake Patryn, the Board
VOTED:

To sign the release of revisionary rights on certain lots or parcels of land situated in the Machias Industrial Park, being designated as Lots 5, 6, and 11 on a plan and survey entitled "Machias Industrial Park, Machias, Maine" recorded in Map Book 18, Page 36 of the Washington County Registry of Deeds, a revised draft of said survey plan being recorded in Map Hanger 1, Sheet 20 of said Registry of Deeds. This conveyance is subject to the conditions and restrictions as recorded in Map Book 18, Page 36 of the Washington County Registry of Deeds.

8. POLICE DEPARTMENT UPDATE

Chief Mercier updated the Board on police training activities.

Chief Mercier advised the Board that he would like to send one of the police vehicles on the Reach Across America convoy of escort vehicles. He noted that the cost would be \$800 and is scheduled to take place December 11th-17th.

On a motion by Leslie Haynes, seconded by Carole Porcher, the Board
VOTED;

To approve Chief Mercier's request for an police escort vehicle as outlined.

9. OTHER BUSINESS

A. Mr. Kitchen reported that five hundred gallons of fuel has been sold since the installation of fuel capabilities at the municipal airport. He advised the Board that the Town is making a little money and covering the Town's costs.

B. Mr. Kitchen reported that he has a temporary person filling in as a driver/dispatcher while the full-time employee is away serving in the military,

C. Mr. Kitchen reported that the O'Brien bridge will be wrapped in pink lights in observance of Breast Cancer Awareness Month.

D. Mr. Kitchen shared a photograph of the town's new rescue truck obtained from the Town of Windham at a cost of approximately \$60,000.

E. Ms. Sinford commented that she is aware that some drivers are having visibility issues created by the plantings on lower Court Street.

F. Ms. Sinford asked about the installation of the children's merry-go-round the Town was purchasing for the children's playground. Mr. Kitchen explained that the piece of equipment is backordered and will arrive when available.

10. EXECUTIVE SESSION

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board

VOTED:

To adjourn into executive session at 7:08 PM in accordance with MRSA Title 1 Chapter 13 Subsection 405 Paragraph 6D.

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board voted to adjourn the executive session at 7:32 PM and reconvene into open session.

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board

VOTED:

To ratify and accept the collective bargaining agreement between the Town of Machias and the Teamster's Local #340 effective July 1, 2022 to June 30, 2025.

The members of the Board signed the collective bargaining agreement.

On a motion by Carole Porcher, seconded by Jake Patryn, the Board voted to adjourn the meeting at 7:35 PM.