

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

FEBRUARY 28, 2018

A regularly scheduled meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Chairman Warren Gay. In attendance were Board members Josh Rolfe, Leslie Haynes, Bill Kitchen, and Paula Johnson-Rolfe; Town Manager Christina Therrien; Secretary Cathy Lord; Finance Director Meghan Dennison; Ed Pellon, David Clark, Mary Angarola, Denny Farley.

1. BOARD MINUTES - REVIEW AND ACTION

On a motion by Leslie Haynes, seconded by Josh Rolfe, the Board voted to approve the minutes of the January 24, 2018 Board meeting and the February 16, 2018 Board meeting as presented.

2. MUNICIPAL AND SCHOOL WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To approve municipal warrant #66 in the amount of \$14,166.87; to approve municipal warrant #68 in the amount of \$386,155.48; to approve municipal warrant #69 in the amount of \$11,490.32; to approve municipal warrant #70 in the amount of \$347,527.56; to approve municipal warrant #71 in the amount of \$14,348.05; to approve municipal warrant #72 in the amount of \$116,613.06; to approve municipal warrant #73 in the amount of \$15,137.40; to approve municipal warrant #74 in the amount of \$56,552.02; to approve municipal warrant #75 in the amount of \$13,853.84; and, to approve municipal warrant #76 in the amount of \$494,956.47 .

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To approve school warrant #29 in the amount of \$213,610.48; to approve school warrant #31 in the amount of \$234,499.88; and, to approve school warrant #33 in the amount of \$235,232.11 .

3. APPOINTMENT PAPERS & RESIGNATION - BUDGET COMMITTEE

The Board signed a certificate of appointment for Dallas Ward for the Machias Budget Committee.

The Board reviewed a letter of resignation from Glenn Davis from the Machias Budget Committee.

On a motion by Paula Johnson-Rolfe, seconded by Josh Rolfe, the Board
VOTED:

To accept a resignation from the Machias Budget Committee as written from Glenn Davis.

4. AMBULANCE CONTRACT - ROQUE BLUFFS

The Board signed an ambulance contract with the Town of Roque Bluffs.

5. TRANSFER STATION CONTRACT - MARSHFIELD

The Board signed a transfer station contract with the Town of Marshfield.

6. BID OPENING - SOLID WASTE/DEMOLITION HAULING SERVICE

Ms. Therrien explained to the Board that three bids were submitted in answer to the specifications for solid waste and demolition debris transportation services. She explained that two of the bids were submitted by the submission date but that another bid was submitted after the specified date for submission. It was noted by members of the Board that only two of the bids could be considered. Members of the Board opened the two bids that were submitted by the specified submission date.

Bids: Mark Wright Disposal: Solid waste - \$484./ton Demo - \$484./ton Can - \$90.
H & H Disposal: Solid waste - \$520./ton Demo - \$520./ton Can - \$250.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board
VOTED:

To award the bid for solid waste/demolition hauling services to Mark Wright Disposal and not to open another bid which was received after the submission date.

7. BID OPENING - POLICE CRUISER

Members of the Board opened the bids received in response to specifications for the purchase of a police vehicle.

Bids:

Darling's: 2017 vehicle - \$31,995.00 (base price) - \$31,962.00 (final price)
Quirk: 2017 vehicle - \$28,106.00
Quirk: 2018 vehicle - \$28,787.00

On a motion by Josh Rolfe, seconded by Bill Kitchen, the Board
VOTED:

To purchase the 2018 police vehicle from Quirk in the amount of \$28,787.

Mr. Rolfe noted that the the lighting apparatus from the previous vehicle will be installed on this new vehicle. The Board discussed funding of the purchase. Ms. Therrien noted that \$25,000. was specifically placed in the current year's police budget for the purchase of a new vehicle and that the remaining funding will come from leftover funds in other lines of the police budget.

8. REVIEW/APPROVAL - SOLID WASTE DISPOSAL AGREEMENT (SWNB)

Ms. Therrien reviewed the solid waste disposal agreement between the Bay Area Transfer Station and the Southwest N.B. Service Commission. The Town Manager noted that she, along with the Public Works Director and the Transfer Station Director, will be touring the New Brunswick facility on Friday.

Ms. Therrien informed the Board that the projected base rate for disposal costs at Fiberite is \$71.00 per ton with no guarantee on how long this price would last. She noted that the Board wanted to look at all solid waste disposal options for the town and make a decision based on costs and services.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To enter into a ten year contract with Southwest N.B. Service Commission for solid waste disposal services and authorize the Town Manager to sign the contract on behalf of the Board.

9. REQUEST FROM TOWNS OF JONESBORO/WHITNEYVILLE

Ms. Therrien noted a request from the Towns of Whitneyville and Jonesboro asking that Machias Town Office personnel collect excise taxes for the two towns during the absence of their tax collector from March 30th through April 11th. Ms. Therrien noted that she would like to suggest that in the future an officials of the two towns discuss their request with personnel in the Machias Town Office as a courtesy.

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board
VOTED:

To authorize personnel in the Machias Town Office to collect vehicle excise taxes for the Towns of Whitneyville and Jonesboro during the period of March 30th to April 11th provided that this does not limit Machias employees from taking leave during those dates.

10. WASHINGTON COUNTY COUNCIL OF GOVERNMENTS - BOARD APPOINTMENTS

On a motion by Josh Rolfe, seconded by Leslie Haynes, the Board
VOTED:

To appoint the Town Manager and Mr. Kitchen as the Machias representatives to the Washington County Council of Governments.

11. ELECTRIC VEHICLE CHARGING STATION

Ms. Therrien noted that she had been provided information on grant funding for public accessible electric vehicle charging stations and asked the members of the Board about their interest in pursuing such a grant. The Board discussed where such a charging station would be located; several sites were suggested from the upper municipal parking lot or the university campus. The Board agreed with Mr. Rolfe's suggestion that they would support such a project only with the understanding that after a year's time the Board would need to look at compensation for the costs of providing the service.

On a motion by Josh Rolfe, seconded by Bill Kitchen, the Board
VOTED:

That the Board supports the installation of an electric vehicle charging station with the understanding that in a year's time after the installation of the station to look at compensation for the costs of providing the service.

12. WASHINGTON COUNTY COMMISSIONERS - LETTER ON CRIME RATE

Ms. Therrien noted receipt of a letter from the Washington County Commissioners regarding public meetings held on addressing the escalating rate of crime in Washington County. Ms. Johnson-Rolfe commented that she questions using a per person calculation based on population to formulate the additional cost municipalities would be assessed in county tax for the cost of the additional personnel hired to combat crime. Mr. Rolfe noted that the additional assessment would begin in next year's budget. Ms. Therrien explained that the additional personnel are to be hired solely to address drug problems. She noted her concern that these additional personnel will be used to fill shifts in the sheriff's department when there is a problem filling shifts. Ms. Therrien advised the Board that she would rather see the establishment of a separate entity to address drug crime that would be in existence only for a definite period of time. Ms. Johnson-Rolfe said that she would support the establishment of a municipal working group to work on the issue. Mr. Rolfe added that the Town Manager could represent Machias on such a working group. Ms. Therrien noted she supports the contributions the Finance Director made in these meetings and that she defers to Mrs. Dennison's guidance in budgetary matters. Mrs. Dennison commented that the people involved tried to make informed decisions during the discussions.

13. REQUEST - MACHIAS WATER COMPANY - PROPERTY EASEMENT

Ms. Therrien noted receipt of a request from the Machias Water Company for installation of a water main on Lower Court Street in order to provide better flows, increased capacity, and the potential for future connections. The Board discussed the request. Mr. Pellon pointed out that the water company is seeking an easement from him as well on his property located beside the town office.

On a motion by Josh Rolfe, seconded by Bill Kitchen, the Board
VOTED:

To approve an easement on Lower Court Street as requested by the Machias Water Company provided that the company obtains easements from all property owners and that the company pays all costs associated with obtaining easements and all costs of construction with the company making all repairs associated with placement of a water main; there will will zero financial impact to the Town of Machias.

14. REQUEST - BOLD COAST SMOKE SHOP

The Board reviewed a letter from Bold Coast Smoke Shop seeking to obtain a recreational marijuana retail establishment license from the Town of Machias. Ms.

Therrien noted there there remains a need for guidelines since the State has not provided leadership in this area. Ms. Therrien noted that the Board could invoke a moratorium which would allow time to develop rules and standards concerning the sale of recreational marijuana. She suggested that Machias should be proactive in anticipation of established guidelines from the State. Ms. Therrien also suggested that the Board could seek citizen input in a forum/public hearing. Mr. Rolfe argued against imposing a moratorium since a moratorium would not be appropriate. Members of the Board recommended seeking guidance from MMA and ask MMA if the Town has the right to approve or deny a request for a license with no guidelines. Mr. Kitchen noted that the State allows towns to vote on recreational marijuana and that the town needs a framework to address requests for a license to sell recreational marijuana. Ms. Johnson-Rolfe commented that she believes a moratorium would be appropriate since such action would allow the town time to address issues. Mr. Gay suggested scheduling a public hearing to ask citizens what they want done regarding recreational marijuana. Ms. Therrien explained that she would consult with the Town Clerk regarding scheduling a public hearing.

15. TEAM HAILEY HUGS LETTER

Ms. Therrien reviewed a letter from a non-profit organization, Team Hailey Hugs, seeking to bring awareness to childhood cancer. The group is asking that towns, schools, ad businesses declare September as childhood cancer awareness month.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To authorize the Town Manager to sign a proclamation declaring September as childhood cancer awareness month.

16. LETTER - LAND AND WATER CONSERVATION FUND

Ms. Therrien informed the Board that the application for funding from the land and water conservation fund for the Grove Street recreational site rehabilitation and improvement project was not selected for funding in this grant round. Ms. Therrien noted that she was advised that the primary reason the Machias project was not selected was due to inclusion of a citizen survey which contained comments suggesting that future needs should be addressed. Ms. Therrien suggested that the Board re-examine the needs of the Grove Street area and develop a new plan to address some of the needs.

17. OTHER BUSINESS

Mr. Kitchen noted that the group interested in developing a walking track could be interested in purchasing the Cherryfield Foods building that the company is considering selling. Ms. Therrien noted that the Doweast Coastal Conservancy may also be interested in the property.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board voted to adjourn the meeting at 7:37 PM.