

Note: Before beginning the meeting, those assembled stood and recited the Pledge of Allegiance.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

JUNE 22, 2022

A meeting of the Machias Board of Select-people was called to order at 6:10 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Sandra Sinford, Carole Porcher, and Jake Patryn; Town Manager Bill Kitchen; Secretary Cathy Lord; Police Chief Keith Mercier; James Jackson, Bryan Porcher, Lois Jackson, Morgan Fogg.

1. MINUTES - REVIEW AND ACTION

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board voted to approve the minutes of the June 8, 2022 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Carole Porcher, seconded by Sandra Sinford the Board
VOTED:

To approve municipal payroll warrant #104 in the amount of \$24,582.70 and to approve municipal payroll warrant #106 in the amount of \$17,638.69 .

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To approve municipal accounts payable warrant #103 in the amount of \$48,916.30; to approve accounts payable warrant #105 in the amount of \$85,329.72; and, to approve accounts payable warrant #107 in the amount of \$1,970,927.72 .

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board
VOTED:

To approve school warrant #61722 in the amount of \$411,916.80 .

3. SPECIAL ENTERTAINMENT PERMIT - BAD LITTLE BREWING CO.

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board
VOTED:

To approve a special entertainment permit for Bad Little Brewing Company.

4. PURCHASE OF GENERATOR FOR PUBLIC SAFETY BUILDING

Mr. Kitchen advised the Board that he and the Fire Chief discussed purchasing a generator as an automatic back-up system for the public safety building. Mr. Kitchen noted that this is one municipal department which should be prepared for emergency situations. He told the Board that he has a quote from Riverside Electric in the amount of 9235.25 for the generator for a total quote of \$14,000. for purchase and installation of the generator system. Mr. Kitchen advised that he had solicited quotes from several companies and that these quotes were for much more. Mr. Kitchen advised the Board that funds remain in this year's budget for the purchase of the generator and the cost of installation. The Board and Mr. Kitchen discussed the municipal bid policy. Ms. Johnson-Rolfe stated concern that the Town meet the requirements set by state statutes to advertise for bids. Mr. Kitchen told the Board that he would check on the statutes.

5. EQUIPMENT PURCHASE FOR RECYCLING CENTER

Mr. Kitchen reported to the Board that he and the Recycling Coordinator met with a United Hydraulics technician who went through the equipment at the recycling facility. Mr. Kitchen reported to the Board that equipment has not been properly maintained or had routine scheduled

maintenance performed. Mr. Kitchen advised the Board that he has authorized repairs of \$2000. to the vertical bailer and repairs of \$2500. to the compactor. He advised the Board that the Recycling Coordinator, Public Works Director, and himself recommend selling the horizontal bailer and he added that the Town may be able to purchase a fully reconditioned bailer in the price range of \$30,000. Mr. Kitchen noted that a new bailer costs between \$75,000. and \$80,000.

Mr. Kitchen told the Board that this equipment is essential to the recycling facility. He advised the Board that prices for recyclables are rebounding and the facility is back to generating income. Mr. Kitchen said that he wants to start promoting the services at the recycling center to attract business. Mr. Patryn pointed out that there needs to be an established maintenance schedule for equipment. Mr. Kitchen noted that the town is rebuilding that capability.

6. POLICE DEPARTMENT UPDATE

Chief Mercier reported that the new cruiser has been delivered. The Chief reported that he has met with the blueberry festival coordinators to discuss working together. Mr. Mercier also told the Board that he wants to purchase a Metroboard electronic message board for the department.

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board
VOTED;

To authorize the purchase of a Metroboard electronic board in the amount of \$17,823.

7. OTHER BUSINESS

A. Ms. Porcher asked about the status of the electronic message board on the front of the town office. Mr. Kitchen reported that the board does not work. Mr. Jackson suggested that the board be removed.

B. Ms. Sinford suggested that special entertainment permits and liquor licenses be applied for at the same time. The other members of the Board agreed.

C. Ms. Sinford expressed public safety concerns regarding the tall grass on property on Prescott Drive which obstructs the view of drivers turning onto Dublin Street. She asked the Town Manager to contact the property owner about the Public Works Department cutting some of the grass back. Chief Mercier added that there are other areas in town where the grass is becoming a safety issue for drivers.

D. Ms. Porcher commented on the appearance of a mobile home park where a vendor seems to be selling items at the roadside. Mr. Kitchen read aloud a letter the Code Enforcement Officer is sending addressing the problem in which the CEO requests that the situation be resolved by 8/1/22 or fines will be assessed by the CEO.

E. Ms. Sinford asked about the status of the trailers in Hoyttown. Mr. Kitchen advised the Board that he has been talking with the new owner and that the two trailers should be removed by the end of this week.

F. Mr. Kitchen asked the Board to consider dedicating the 4th of July fireworks display to Ruth Leubecker who had an incredible impact on the community. Ms. Sinford suggested making an announcement in local newspapers outlining the fireworks dedication along with Ms. Leubecker's picture.

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To officially dedicate the 2022 4th of July fireworks display in Machias to Ms. Ruth Leubecker.

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board voted to adjourn the meeting at 6:39 PM.