

Note: Before beginning the public hearing, those assembled stood and recited the Pledge of Allegiance.

PUBLIC HEARING

BAD LITTLE BREWING COMPANY LLC

LIQUOR LICENSE APPLICATION

JULY 28, 2021

A public hearing to provide opportunity for public comments on an initial application for a liquor license for Bad Little Brewing Company LLC was called to order at 6:03 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Leslie Haynes, James Jackson, Sandra Sinford, Carole Porcher; Interim Town Manager Bill Kitchen; Secretary Cathy Lord; Applicants Kathryn Toppin and Sean Lent..

Ms. Johnson-Rolfe explained that the public hearing provides the opportunity for citizens to voice their comments regarding an application for a new liquor license. Ms. Johnson-Rolfe asked if there were any questions or comments.

Hearing no questions or comments from the public, Ms. Johnson-Rolfe closed the public hearing at 6:05 PM.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

JULY 28, 2021

A meeting of the Machias Board of Selectpeople was called to order at 6:05 PM by Chairman Paula Johnson- Rolfe. In attendance were Board members Leslie Haynes, James Jackson, Sandra Sinford, and Carole Porcher; Interim Town Manager Bill Kitchen; Secretary Cathy Lord; Mary Angarola, David Clark, Bruce Smith, Carol Christianson, Josh Rolfe, Sarah Dedmon Craighead, Kathryn Toppin, Sean Lent.

1. MINUTES - REVIEW AND ACTION

On a motion by James Jackson, seconded by Leslie Haynes, the Board voted to approve the minutes of the July 14, 2021 Board meeting.

2. WARRANTS REVIEW AND ACTION

On a motion by Leslie Haynes, seconded by James Jackson, the Board
VOTED:

To approve municipal warrant #6 in the amount of \$10,905.61 and to approve municipal warrant #8 in the amount of \$20,550.47 .

On a motion by Leslie Haynes, seconded by James Jackson, the Board
VOTED:

To approve municipal warrant #7 in the amount of \$53,025.38 and to approve municipal warrant #9 in the amount of \$180,929.48

On a motion by Leslie Haynes, seconded by James Jackson, the Board
VOTED:

To approve school warrant #73021 in the amount of \$211,224.14.

3. POLICE DEPARTMENT UPDATE

Mr. Kitchen reported that he had relayed information regarding the resignation of Tyler Dunbar from his position as police officer via an e-mail to the members of the Board; Mr. Kitchen advised the Board that Mr. Dunbar's resignation was due to a change in family circumstances. He informed the Board that Mr. Dunbar would like to be placed on the reserve police officer roster and also that Mr. Dunbar intends to return to the full-time officer's position but would serve as a reserve officer in the interim as his schedule allows. Ms. Johnson-Rolfe pointed out that this means that there are no full-time police officers in the department. Mr. Haynes asked if there have been any applications submitted for the police chief's position and Mr. Kitchen responded that there were no applications at the present time. Mr. Pellon asked where the advertisement

for police chief has been placed. Mr. Kitchen noted that the ad was put in the Machias Valley News Observer, on the Maine law enforcement site, and with Maine Municipal Association. Mr. Kitchen noted that the next step will be to advertise the chief's position and that for full-time police officers at the same time.

Mr. Kitchen advised the Board that he has been working on instillation of equipment on the police cruisers with Bill Sternburg. Mr. Kitchen told the members of the Board that he would like to change the locks for the police department and switch to a key pad system; he added that the foyer to the police department would be open to allow people access to a telephone to call the sheriff's department. Mr. Kitchen informed the Board that Black Bear Security has re-bid the security for the police department and the company's bid is now \$9700. Mr. Jackson commented that the increase in cost could be because of a greater number of key locks on the first floor where the police department is located. Mr. Rolfe said that he could assist with the instillation of equipment and security for the department. Mr. Bruce Smith expressed his concern that the police cruisers are parked at the telebusiness center with very few people around, potentially a target for vandals. Ms. Porcher asked how many reserve officers there are and Mr. Kitchen said there were three reserve officers at the current time. Mr. Kitchen said that he would discuss the needs of the department with Black Bear Security.

Ms. Johnson-Rolfe expressed the concern that the department needs police officers. Mr. Jackson commented that the town needs to "cast a wide net" for candidates. Ms. Sinford asked if Mr. Dunbar would need to re-apply for the full-time position since he has resigned and Mr. Kitchen said that Mr. Dunbar might have to formally re-apply. Mr. Rolfe pointed out that in the past the Board has considered a re-classification from full-time status to reserve officer status when such a situation occurred. Mr. Haynes and Mr. Jackson suggested reaching out to officers who had previously resigned from the department to garner their interest in returning to work for the police department.

4. BAD LITTLE BREWING COMPANY LLC - LIQUOR LICENSE

On a motion by James Jackson, seconded by Carole Porcher, the Board
VOTED:

To approve and sign a liquor license application for Bad Little Brewing Company LLC.

Vote on Motion: 4 votes in favor (Johnson-Rolfe, Jackson, Sinford, Porcher)/1 vote in opposition (Haynes)
Motion Passed

5. UPDATES - BAD LITTLE BREWING COMPANY LLC - CDBG GRANT APPLICATION

Mr. Kitchen noted that there will be a public hearing on August 11th at 6:00 PM on the CDBG grant application for Bad Little Brewing Company LLC and that the public hearing precedes a vote by the Board on signing the application.

Ms. Toppin gave a very brief update on the business and told the Board that they should be brewing on site by the end of August.

6. OTHER BUSINESS

A. Mr. Kitchen advised the Board that the person hired to fill the split position (transfer station/Public Works) declined the job; Mr. Kitchen said that he has re-advertised the position.

Mr. Kitchen reported that the new transfer station supervisor is working out very well with many positive comments being made by citizens. Mr. Kitchen noted that efforts are being made to keep her updated on state recycling mandates.

B. Mr. Kitchen informed the Board that Washington County Emergency Management was advised that the flood damages from a recent rainstorm would not meet minimum thresholds by the State to qualify for financial assistance.

C. Mr. Kitchen expressed concern regarding the state of the computer system in the town office; he explained that there are only two working computers. He told the Board that he has reached out to the technology department at Machias Savings Bank for assistance. Mr. Kitchen commented that the computer system is crippling the functioning of the town office.

Mr. Kitchen advised the Board that he is waiting on a recommendation on a camera for the televising of Board meetings.

D. Mr. Kitchen informed the Board that a letter was received from Senator Susan Collins notifying the Town that the \$1.2 million application for the airport has been recommended for funding to the sub-committee of Transportation, Housing & Urban Development.

E. Mr. Kitchen reported that the concert series has gotten off to a great start and continues to grow; he pointed out that the most recent concert was attended by two hundred fifty people. He advised the Board that the ambulance and fire department are stationed at the site during a concert to provide public safety. Mr. Kitchen noted that the Public Works Department has provided immense help and has provided assistance in site improvement. Ms. Sinford pointed out that concert attendees were picking up their own trash and not leaving behind a mess for town employees to take care of.

F. Mr. Kitchen distributed a flyer outlining activities happening on August 21st in Machias (blueberry fair and ball, 1777 Battle of Machias re-enactment, blueberry pancake supper, benefit yard sale). Ms. Johnson-Rolfe suggested making the sheriff's department aware of the activities.

G. Mr. Kitchen advised the Board of a training opportunity called the "Front Porch Project" which covers child abuse and neglect being offered to the Board.

H. Ms. Sinford advised that she has been asked if the Town could do something about mowing the tall grass which is obstructing drivers' ability to see traffic when turning onto Route #1 from Prescott Drive. Mr. Jackson suggested that the realtor selling the property be contacted. Mr. Kitchen told the Board that he would first contact the property owner about the problem.

I. Ms. Angarola pointed out that there is an issue of public safety on Court Street where the Court Street pavement has not been repaired; she advised that elderly people and children are having to walk into oncoming traffic. Ms. Johnson-Rolfe suggested contacting the sheriff's department regarding the public safety issue and also point out that the condition of the road is impeding the flow of traffic. Mr. Jackson added that the Town should obtain a schedule of when repairs will be made. She thanked Ms. Angarola for letting the Board know her concerns. Mr. Pellon commented that repairing the road is the contractor's responsibility. Mr. Kitchen explained that the town office is taking the issue seriously and has spoken repeatedly to Hanscom's Construction and MDOT. Mr. Kitchen advised the Board that he has gotten traffic cones placed on the roadway as a warning and that he has personally swept rocks and debris off the pavement in this problem area. Mr. Kitchen reported that he has made it very clear to people he has spoken to that this is a public safety issue. Ms. Johnson-Rolfe asked that a letter be sent to the owners of the property who are ultimately responsible since they hired the contractor who has not repaired the pavement. Ms. Sinford observed that the problem can be discussed at the August 11th public hearing. Mr. Bruce Smith expressed concern that there is a hole in the asphalt sidewalk making it extremely dangerous for pedestrians. Ms. Porcher agreed that a strongly worded letter to the property owner is the place to start.

On a motion by James Jackson, seconded by Sandra Sinford, the Board voted to adjourn the meeting at 7:05 PM.