

**TOWN OF MACHIAS PUBLIC HEARING
MUNICIPAL GENERAL ASSISTANCE ORDINANCE**

SEPTEMBER 25, 2024

A public hearing to receive input concerning the adoption of the Municipality of Machias General Assistance Ordinance and Appendices A-H of the General Assistance Maximums for October 1, 2024 - September 30, 2025, was called to order by Select Board Chairman Jake Patryn at 8:55 PM. Also present were Board members Carole Porcher, Sandra Sinford, Michael Hinerman, and Ben Edwards; Public Works Director Mike Schoppee, Ambulance Chief Ryan Maker, Assistant Ambulance Chief Stephen Simmons, Town Clerk Sandra Clifton, Secretary Sarah Craighead Dedmon, and Paul Sylvain.

No public comments were given.

Chairman Patryn adjourned the meeting at 8:56 PM.

**TOWN OF MACHIAS
SELECT BOARD MINUTES**

SEPTEMBER 25, 2024

A meeting of the Machias Select Board was called to order by Chairman Jake Patryn at 8:56 PM. Also present were Board members Carole Porcher, Sandra Sinford, Michael Hinerman, and Ben Edwards; Public Works Director Mike Schoppee, Ambulance Chief Ryan Maker, Assistant Ambulance Chief Stephen Simmons, Town Clerk Sandra Clifton, Secretary Sarah Craighead Dedmon, and Paul Sylvain.

1. MINUTES - REVIEW AND ACTION

On a motion by Sandra Sinford and seconded by Michael Hinerman the Board voted to adopt the minutes of the August 28, 2024 meeting and the September 11, 2024 meeting.

2. GENERAL ASSISTANCE ORDINANCE AMENDMENT

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board
VOTED:

To approve the General Assistance Ordinance.

3. ELECTION OF OFFICERS AND APPOINTMENTS

Carole Porcher nominated Ben Edwards to serve as Select Board Vice Chairman for the next year.

Sandra Sinford nominated Jake Patryn to continue serving as Select Board Chairman for the next year.

On a motion by Carole Porcher and seconded by Michael Hinerman the Board
VOTED:

To appoint Ben Edwards as Vice Chairman, and Jake Patryn as Chairman of the Machias Select Board.

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board
VOTED:

To appoint Christina Therrien as interim town manager.

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board
VOTED:

To appoint Michael Schoppee as the Machias Road Commissioner, to serve until the 2025 Town Meeting.

On a motion by Michael Hinerman and seconded by Carole Porcher, the Board
VOTED:

To appoint J Douglas Guy III as Tax Assessor for the Town of Machias.

On a motion by Carole Porcher and seconded by Sandra Sinford, the Board
VOTED:

To appoint Kevin Brodie as Code Enforcement Officer and plumbing inspector for the Town of Machias.

On a motion by Sandra Sinford and seconded by Carole Porcher, the Board
VOTED:

To appoint Sandra Clifton as welfare director and tax collector of the Town of Machias.

On a motion by Carole Porcher and seconded by Michael Hinerman, the Board
VOTED:

To appoint Meghan Dennison as Treasurer, Harbor Master, and Airport Manager of the Town of Machias.

On a motion by Carole Porcher and seconded by Sandra Sinford, the Board
VOTED:

To appoint Sarah Craighead Dedmon as Select Board Secretary and Planning Board Secretary for the Town of Machias.

On a motion by Sandra Sinford and seconded by Ben Edwards, the Board
VOTED:

To appoint Jessica Lewis as Animal Control Officer of the Town of Machias.

On a motion by Sandra Sinford and seconded by Michael Hinerman, the Board
VOTED:

To appoint Joey Dennison as the Emergency Management Agency Director of the Town of Machias.

The position of Health Officer was not filled.

4. TRIO UPGRADE AND CONTRACT SIGNING

On a motion by Ben Edwards and seconded by Michael Hinerman the Board
VOTED:

To authorize Interim Town Manager Christina Therrien to sign the TRIO software upgrade and contract paperwork.

5. FUEL OIL AND PROPANE SPECS DISCUSSION

The Board determined no changes were needed to the Fuel Oil and Propane specs, and requested the bid be released.

6. SAND/SALT BID OPENING

Michael Hinerman opened one of two bids for the town's sand and salt supply, from Old School Construction, which offered \$14.95 per cubic yard.

Carole Porcher opened the second bid, from the By Us Company, which offered \$10.85 per cubic yard.

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board
VOTED:

To award the sand and salt bid for Machias to the By Us Company at \$10.85 per cubic yard.

7. AMBULANCE POLICY UPDATE

Chairman Patryn told the Board that the Machias Ambulance Service has proposed a significant, needed, and necessary policy update, encompassing some full-time positions.

He said the Town has spoken to legal counsel and the Board was not ready to make a decision, but would continue working the issue.

Mr. Patryn thanked Chief Ryan Maker for prioritizing this policy update. Mr. Maker updated the Board that he has specs for a new ambulance ready to go out to bid and they were approved by Bill Kitchen.

8. AMBULANCE HIRES

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board
VOTED:

To approve the hiring of Alana Poirier as a Machias EMT, and Alec Bisson as a Machias AEMT.

9. ADJOURNMENT

On a motion by Ben Edwards and seconded by Michael Hinerman, the Board voted to adjourn at 9:29 PM.