

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

REORGANIZATIONAL MEETING - JUNE 14, 2023

The re-organizational meeting of the Machias Board of Selectpeople was called to order at 6:10 PM by Board member Carole Porcher. In attendance were Board members Sandra Sinford, Jake Patryn, Ben Edwards and Michael Hinerman; Town Manager Bill Kitchen; Secretary Cathy Lord; Town Clerk Sandra Clifton; Police Chief Keith Mercier; Ambulance Chief Ryan Maker; Stephen Simmons, Paula Johnson-Rolfe, Dean Foster, James Ackley, David Clark, Mary Angarola, Bob Berta.

1. ELECTION OF CHAIRMAN OF THE BOARD

On a motion by Carole Porcher, seconded by Ben Edwards, the Board
VOTED:
To nominate Jake Patryn as the Chairman of the Board of Selectpersons.

2. ELECTION OF VICE-CHAIRMAN OF THE BOARD

On a motion by Jake Patryn, seconded by Ben Edwards, the Board
VOTED:
To nominate Carole Porcher as Vice-Chairman of the Board of Selectpersons.

3. BOARD MEETING SCHEDULE

The members of the Board agreed to continue with scheduled meetings on the second and fourth Wednesdays of each month at 6:00 PM at the Machias Telebusiness Center.

4. CERTIFICATES OF APPOINTMENT BY MUNICIPAL OFFICERS

On a motion by Carole Porcher, seconded by Ben Edwards, the Board
VOTED:
To appoint Bill Kitchen as Town Manager, Treasurer, General Assistance Director, Harbormaster, Airport Manager, Tax Collector, Public Health Officer, and Public Information Officer.

To appoint Mike Schoppee as Road Commissioner.

To appoint Kevin Brodie as Code Enforcement Officer and Plumbing Inspector.

To appoint J. Douglas Guy as Certified Tax Assessor.

To appoint Ryan Maker as Ambulance Chief.

To appoint Andrew Mulholland as Board of Appeals Chairman.

5. AMBULANCE CONTRACT - TOWN OF ROQUE BLUFFS

On a motion by Sandra Sinford, seconded by Ben Edwards, the Board
VOTED:
To sign an ambulance contract with the Town of Roque Bluffs.

6. SPECIAL ENTERTAINMENT PERMIT RENEWAL - AMERICAN LEGION POST #9

On a motion by Michael Hinerman, seconded by Ben Edwards, the Board
VOTED:
To approve a special entertainment permit for American Legion Post #9.

7. SPECIAL TASTE TESTING EVENT LICENSE FOR BLUEBERRY FESTIVAL

On a motion by Carole Porcher, seconded by Ben Edwards, the Board
VOTED:

To approve a special taste testing event license for Catherine Hill Winery at the Machias Wild Blueberry Festival on August 19th and 20th from 9:00 AM to 5:00 PM.

8. AMBULANCE HIRES

Ambulance Chief Ryan Maker recommended to the Board that Clifford Strout be appointed as an AEMT with the Machias Ambulance Service and that Thomas Simmons be appointed as an EMT with the Machias Ambulance Service.

On motion by Michael Hinerman, seconded by Sandra Sinford, the Board
VOTED:

To appoint Clifford Strout as an AEMT and to appoint Thomas Simmons as an EMT in the Machias Ambulance Service.

9. APPROVAL OF PURCHASE OF HEATING PUMP FOR TRANSFER STATION

Mr. Kitchen advised the Board that an emergency situation occurred on March 10th necessitating the immediate purchase and installation of a heat pump at the transfer station. He told the Board that the purchase and installation was \$2614.32 and that R. H. Foster installed the pump at the transfer station. Mr. Kitchen asked the Board to approve the purchase since the purchase is over the \$2500. threshold outlined in municipal policy that the Town Manager is authorized to expend.

On a motion by Ben Edwards, seconded by Michael Hinerman, the Board
VOTED:

To approve the purchase and installation of a heat pump for the transfer station in the amount of \$2614.32 which is \$114.32 over the amount that the Town Manager is authorized to expend.

10. 54 WATER STREET PROPERTY (FORECLOSED PROPERTY)

Mr. Kitchen distributed research he found on the disposition of foreclosed property. Mr. Patryn explained that after extensive research and review of the previous history regarding foreclosed property in Machias it was found that in 2018 citizens voted at annual town meeting to give the Board of Selectpeople the right to dispose of foreclosed property as they see fit. He noted that any previously adopted policy by the Board was superseded by the citizens' decision at town meeting. Mr. Patryn noted it would be his preference to give the property back to Dean Foster for full payment of back taxes and sewer fees owed on the property. Mr. Kitchen pointed out that Mr. Foster has given the Town a check for \$10,000. which includes property taxes for the coming year. Mr. Edwards said that he agreed with Mr. Patryn's decision to accept the \$10,000. and issue a quit claim deed to Mr. Foster.

On a motion by Ben Edwards, seconded by Mike Hinerman, the Board
VOTED:

To deed the property located at 54 Water Street to Dean Foster with the acceptance of \$10,000. for back taxes and sewer fees that includes an estimate of next year's property taxes.

Mr. James Ackley told the Board that their decision "was the right thing to do". Mr. Ackley told the Board he was a neighbor and attested to the fact that Mr. Foster is working hard and is trying to raise his daughter in a proper manner. Mr. Foster thanked the Board for giving the property to him.

Ms. Porcher noted that she would like to see the Board clean up some of these foreclosed properties and get them back on the property tax base.

11. DATE FOR ANNUAL TOWN MEETING

On a motion by Carole Porcher, seconded by Ben Edwards, the Board

VOTED:

To schedule the annual town meeting on Wednesday, July 26, 2023 at 7:00 PM at the Machias High School Gymnasium.

12. AMBULANCE UPDATE

Ambulance Chief Ryan Maker provided a brief update on ambulance services to the Board.

13. OTHER BUSINESS

A. Mr. Kitchen advised the Board that he has received a letter of resignation from the Machias Ambulance Service from Lois Libby.

On a motion by Ben Edwards, seconded by Michael Hinerman, the Board

VOTED:

To accept the resignation of Lois Libby from the Machias Ambulance Service.

B. Mr. Kitchen reminded the Board of Margarita Days and the ATV jamboree scheduled for the coming weekends.

C. Mr. Kitchen noted that the Machias Town Office will be closed on June 19th for observation of the Juneteenth holiday and that that it will be closed on July 3rd for the celebration of Independence Day.

14. ADJOURNMENT

On a motion by Ben Edwards, seconded by Michael Hinerman, the Board voted to adjourn at 6:49 PM.