

**PLANNING BOARD - TOWN OF MACHIAS
MAY 1, 2024**

The meeting was called to order by the Board at 7:05PM. In attendance were Board members Ryle Mortland, James Jackson, Harry Flower, Andrew Mulholland; Interim Secretary Sarah Craighead Dedmon, Town Manager Bill Kitchen; Code Enforcement Officer Kevin Brodie; Justin King, Stephen J. Smith.

1. MINUTES ACTION & REVIEW

There were no minutes to review.

2. APPOINTMENT OF INTERIM SECRETARY

On a motion by James Jackson and seconded by Andrew Mulholland, the Board VOTED:

To appoint Sarah Craighead Dedmon as Interim Planning Board Secretary.

3. BUILDING PERMIT APPLICATIONS- REVIEW AND ACTION

1. JMK Properties - Apartment Building - 10 King Avenue. Justin King appeared to show a site map of his proposed four one-bedroom unit apartment building. Mr. Mulholland expressed concern that the units could cause water issues particularly with a catch basin located near Court Street.

On a motion by James Jackson, seconded by Ryle Mortland, the Board VOTED:

To approve a building permit submitted by JMK Properties to construct an apartment building housing four one-bedroom units at 10 King Avenue, pending approval by the Machias Public Works Director Mike Schoppee.

2. Stephen J. Smith – Retail Structure - 104 Dublin Street. Mr. Smith appeared to show a site plan of his proposed retail shop to be operated in a temporary structure measuring 12 feet by 24 feet with a four-foot front porch. He discussed relocating a culvert to remedy water issues for the town and for his property.

On a motion by Andrew Mulholland and seconded by James Jackson the Board VOTED:

To approve a building permit for Mr. Smith's 12x24-foot retail shop at 104 Dublin Street pending approval by the Machias Public Works Director Mike Schoppee.

On a motion by James Jackson and seconded by Andrew Mulholland the Board voted to adjourn at 8:05PM