

**Minutes**  
**Machias School Committee**  
**Wednesday, December 4, 2024**  
**Machias Memorial High School**  
**Room 6**  
**4:00 PM**

**Attendance:** Teresa Saddler, Richard Shaw, Whitney Wood.

**Others Present:** Mitchell Look, Sue Dow, Nicole Case, Scott Porter.

**I.** Call to order at 4:00 p.m. by Teresa Saddler.

**II.** **Approval of the minutes of November 6, 2024.**

Motion by Whitney Wood to approve the minutes of November 6, 2024.  
Second: Richard Shaw; Vote: 3-0.

**III.** **Agenda Adjustments:** None.

**IV.** **Public Comment:** None.

**V.** **Principals' Reports:**

**RMG:** Enclosed.

**MMHS:** Enclosed.

**VI.** **New Business:**

**1. Physical Plant:**

The Superintendent reported that a circulator was replaced and another circulator was rebuilt recently in the Rose M. Gaffney School boiler system.

**2. Equipment Bids:**

The following bids were opened by the Machias School Committee  
Chairperson:

|                |                            |
|----------------|----------------------------|
| Celia Jellison | \$251.00 Portable Saw Mill |
| Josh Rolfe     | \$325.00 Portable Saw Mill |
| Kris Smith     | \$600.00 Portable Saw Mill |
| Kris Smith     | \$150.00 Sander            |

Motion by Richard Shaw to accept the bid of \$600.00 for the portable saw mill to Kris Smith.

Second: Teresa Saddler; Vote: 3-0.

Motion by Richard Shaw to accept the bid of \$150.00 for the sander to Kris Smith.

Second: Teresa Saddler; Vote: 3-0.

**3. Technology:**

The School Committee approved selling outdated laptops to staff members and parents for \$50.00 each.

**4. Tuition Update:**

The Superintendent reported that tuition revenue for the 24/25 school year is currently projected to be approximately \$140,000.00 more than budgeted.

**5. Legislative Session:**

The Superintendent reported possible legislation that will be submitted during the upcoming session.

**6. Executive Session: Negotiations: 1 M.R.S.A § 405 (6)(D):**

Motion by Richard Shaw to enter into Executive Session at 4:17 p.m.  
Second: Whitney Wood; Vote: 3-0.

Declared out of Executive Session at 4:33 p.m. by Teresa Saddler.

**VII. Adjournment:**

Motion to adjourn at 4:33 p.m. by Whitney Wood.  
Second: Richard Shaw; Vote: 3-0.

Respectfully Submitted,

Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System