

AOS 96  
Superintendent's Office  
291 Court Street  
Machias, ME 04654  
(207) 255-6585

**Minutes**  
**Machias School Committee**  
**Wednesday, May 8, 2024**  
**Machias Memorial High School**  
**Room 6**  
**4:00 PM**

**Attendance:** Teresa Saddler, Richard Shaw, Jennifer Weaver.

**Others Present:** Sue Dow, Nicole Case, Mitchell Look, Mary Maker, Scott Porter.

**I. Call to order at 4:18 p.m. by Teresa Saddler.**

**II. Approval of the minutes of April 10, 2024.**

Motion by Jennifer Weaver to approve the minutes of April 10, 2024.  
Second: Richard Shaw; Vote: 3-0.

**III. Agenda Adjustments: None.**

**IV. Public Comment: None.**

**V. Principals' Reports:**

**RMG: Enclosed.**

**MMHS: Enclosed.**

**VI. New Business:**

**1. Teacher Nominations:**

The Superintendent nominated Amber Heath for a teaching position at the Rose M. Gaffney Elementary School for the 2024/2025 school year.

Motion by Richard Shaw to accept the Superintendent's nomination of Amber Heath for a teaching position at the Rose M. Gaffney Elementary School for the 2024/2025 school year.

Second: Jennifer Weaver; Vote: 3-0.

The Superintendent nominated Ashlyn Littlefield for a teaching position at the Rose M. Gaffney Elementary School for the 2024/2025 school year.

Motion by Richard Shaw to accept the Superintendent's nomination of Ashlyn Littlefield for a teaching position at the Rose M. Gaffney Elementary School for the 2024/2025 school year.

Second: Jennifer Weaver; Vote: 3-0.

The Superintendent nominated EJ Hampson for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Motion by Richard Shaw to accept the Superintendent's nomination of EJ Hampson for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Second: Jennifer Weaver; Vote: 3-0.

The Superintendent nominated Celia Jellison for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Motion by Richard Shaw to accept the Superintendent's nomination of Celia Jellison for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Second: Jennifer Weaver; Vote: 3-0.

The Superintendent nominated Rebecca McKenna for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Motion by Richard Shaw to accept the Superintendent's nomination of Rebecca McKenna for a teaching position at Machias Memorial High School for the 2024/2025 school year.

Second: Jennifer Weaver; Vote: 3-0.

## **2. Principal Nominations:**

The Superintendent nominated Nicole Case as the Principal of Machias Memorial High School for a 3 year (24/25, 25/26, 26/27) contract.

Motion by Teresa Saddler to approve the Superintendent's nomination of Nicole Case as Principal of Machias Memorial High School for a 3 year (24/25, 25/26, 26/27) contract.

Second: Jennifer Weaver; Vote: 3-0.

The Superintendent nominated Sue Dow as Principal of the Rose M. Gaffney Elementary School for a 3 year contract (24/25, 25/26, 26/27) contract.

Motion by Teresa Saddler to approve the Superintendent's nomination of Sue Dow as Principal of the Rose M. Gaffney Elementary School for a 3 year (24/25, 25/26, 26/27) contract.

Second: Jennifer Weaver; Vote: 3-0.

## **3. Approval of Procurement Policy:**

The Superintendent presented a Procurement Policy to the School Committee.

Motion by Richard Shaw to approve the Procurement Policy with a purchasing limit of \$15,000.00.

Second: Teresa Saddler; Vote: 3-0.

## **4. Legislative Update:**

The Superintendent briefed the School Committee on several important education bills. The Ed Tech and Support Staff Bill (LD 974), which

will require schools to pay a minimum of \$17.69/hr for ed techs and \$16.27 for all other support staff positions.

**5. Proposed 2024/2025 School Budget:**

The Superintendent informed the School Committee regarding next steps in the budget approval process which includes meeting with the Machias Budget Committee.

**6. Executive Session: Negotiations: 1 M.R.S.A. § 405(6)(D):**

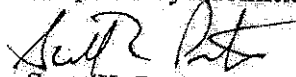
Motion by Teresa Saddler to enter into Executive Session at 5:10 p.m.  
Second: Jennifer Weaver; Vote: 3-0.

Declared out of Executive Session by Teresa Saddler at 5:21 p.m.

**VII. Adjournment:**

Motion to adjourn at 5:21 p.m. by Richard Shaw.  
Second: Jennifer Weaver; Vote: 3-0.

Respectfully Submitted,

  
Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System

**5/8/24**

**Enrollment: 345**

- \*Spring concert- Night of the Arts, lots of great musicians**
- \*K-2 basketball skills clinic- huge attendance**
- \*Art students were chosen to participate in the Eastport Art Exhibit**
- \*Bikes for books- reading program, bike drawing on Friday**
- \*EdGE family night**
- \*Sports banquet**
- \*We are now a Tier 1 school from a Tier 3**
- \*Outdoor ed grant- all items purchased and a site visit next week**
- \*Mental Health First Training- next week**
- \*5th and 6th grade class will be having drone lessons**
- \*Book Fair is brought back**

# MMHS Principal's Report

## May 8, 2024

### Current Enrollment

- ❖ 173 - up from 171 last month
- ❖ Our student's reside in Beals, Cherryfield, Cutler, Dennysville, East Machias, Jonesboro, Lubec, Machias, Machiasport, Marshfield, Northfield, Roque Bluffs, Wesley, Whiting, Whitneyville, Edmunds Township, Trescott Township, and Cathance Township.

### What's Going On

- ❖ NWEA Through Year & New Meridian Science Testing
- ❖ AP Testing
- ❖ WCCC Aquaculture Class - College Credit, Maine Career Exploration Badge, \$500 (Three Students)
- ❖ End of Year Events

### Athletics

- ❖ Baseball 2-4
- ❖ Softball 3-3

### Campus

- ❖ Bathrooms/Kitchen/Classroom
- ❖ Sprinklers
- ❖ Gym Lobby
- ❖ Nature Trail