

AOS 96  
Superintendent's Office  
291 Court Street  
Machias, ME 04654  
(207) 255-6585

**Agenda  
Machias School Committee  
Wednesday, September 12, 2018  
Superintendent's Office  
4:30 PM**

**Attendance:** Teresa Saddler, Joleen Nicely, Amanda Little, Carolyn Nadeau.

**Others Present:** Joyce Fragale, Brian Leavitt, Mary Maker, Mitchell Look, Scott Porter.

**I. Call to order at 4:27 p.m. by Teresa Saddler.**

**II. Approval of the minutes of June 27, 2018.**

Motion by Joleen Nicely to approve the minutes of June 27, 2018.  
Second: Carolyn Nadeau; Vote: 4-0.

**III. Agenda Adjustments:**

MSMA Meetings as Item #12.

**IV. Principal's Report:**

RMG: Enclosed.  
MMHS: Enclosed.

**V. New Business:**

**1. Opening AOS 96 Staff Workshop:**

The Superintendent informed the School Committee that opening AOS 96 workshops were held in individual schools on August 28 and an AOS wide workshop was held at the Rose M. Gaffney gymnasium on August 29, 2018. The workshops focused on required trainings, as well as, a special focus on Mandated Reporter training with an expert from the Maine Department of Health and Human Services.

**2. 2018/2019 Professional Development:**

The Superintendent informed the School Committee that the proficiency based education work would continue during the 2018/2019 school year.

He mentioned that small teams of teachers had worked several days this summer to continue to select essential standards in several content areas. He indicated that workshops would continue to focus on proficiency based standards and assessments.

### **3. School Safety:**

The Superintendent reported that he is always stressing the importance of school safety as AOS 96 schools continue to refine their school safety practices. School level administrators work to enhance school safety every year and then communicate safety plans with all school employees.

### **4. Physical Plant:**

The Superintendent reported on the work that was completed this summer. He also informed the School Committee that the front siding on the gymnasium is being replaced. New signs have been ordered for the gymnasium and the high school.

### **5. CTE Collaborative:**

The Superintendent informed the School Committee that he is continuing to work with MSAD 37 Board of Directors to expand Career and Technical Education (CTE) opportunities in Western Washington County.

### **6. CTE Funding:**

The Superintendent informed the School Committee that he is working with MSAD 37 Board of Directors to apply for a FEDES (Fund for the Efficient Delivery of Educational Services) grant. The Superintendent will also be meeting with the Department of Education to discuss the funding formula for CTE.

### **7. School Lunch Program:**

The Superintendent informed the School Committee that interviews had been conducted for the head cook position but no decision has been made at this time.

### **8. School Resource Office:**

The Superintendent reported that interviews had been conducted for the School Resource Officer. The Superintendent is working with the Machias Town Manager to develop a Memorandum of Understanding for a School Resource Officer.

### **9. Penobscot Job Corp Agreement:**

The Superintendent informed the School Committee that Machias Memorial High School would like to enter into an agreement with the Penobscot Job Corp.

Motion by Joleen Nicely to accept the Penobscot Job Corp Agreement.  
Second: Carolyn Nadeau; Vote: 4-0.

**10. School Signs:**

The Superintendent informed the School Committee that the new electronic sign has been installed on the Machias Campus.

The School Committee directed the Superintendent to offer the old signs to the Town of Machias.

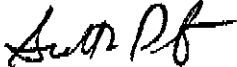
**11. Negotiations:**

The Superintendent informed the School Committee that this is a negotiations year for support staff. He mentioned that there will be an Executive Session next meeting to discuss negotiations.

**VI. Adjournment:**

Motion to adjourn at 5:27 p.m. by Joleen Nicely.  
Second: Carolyn Nadeau; Vote: 4-0.

Respectfully Submitted,



Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System

**Principal's Report**  
**September 12, 2018**

**Summer Activity**

\*Edge Summer Camp ran for 4 weeks this year. 65 students attended. The first day of Edge will be Monday, October 1st.

\*Summer School also ran for 4 weeks. We served 35 at risk students.

\*The custodians worked hard this year and did a wonderful job getting the school ready for the new school year.

**Back to School**

During our RMG opening day on Tuesday August 28th, Lori Martin, our school nurse, did Diabetes training for the faculty, after which we held our initial faculty meeting. We then hosted our Family Back to School Day, which incorporates our annual Open House, Back to School BBQ, and Curriculum Night.

\*The open house took place from 3:00 – 4:00. Students and parents had an opportunity to see their new classrooms, and meet the teachers.

\*Our Back to School BBQ took place from 4:00 – 5:00. This is a time that parents have an opportunity to get to know the faculty on a more informal basis.

\*We culminate the day with the Curriculum Evening for parents from 5:00-6:00. Parents visit the classrooms to hear an overview of the curriculum and classroom expectations, as well as other pertinent information while students are entertained with activities set up in the gym.

\*We have informational "booths" in the gym during the open house and BBQ (3:00-6:00).

**Booths**

Title 1 – Mrs. Stoddard

Music – Mrs. Baker

Athletics/Sports/Physical Education – Mr. Sinford

Technology – Mr. Sadler

JMG – Mrs. Bridges

Busing – Mr. Smith

School Nurse – Mrs. Martin

Kitchen - POS/ Free and Reduced/Fruit and Veggie – Mrs. Moholland

EDGE – Mrs. Suzie James

PAWS – Mrs. Nadine Preston

Sunrise Counseling - Elise Brisson

**First Day**

On our first day of school the Bulldog and I greeted students at the front door. Our current enrollment is 335.

**New Additions**

We have some new additions to the RMG family this year, as well as some individuals who took on new roles.

Brianna Bradford – Special Education Teacher

Tayla Greenier – Educational Technician assisting Brianna Bradford

Cherie Chute – Pre-K Teacher

Tom Manship – Grade 4 Teacher

Allison Richardson – Title 1 Support

Julie Long – Title 1 Support

Debbie Norman – Educational Technician assisting Mrs. Dolley

We are very fortunate to have Emily Fitzsimmons, Culinary Arts Teacher at MMHS, assisting us with menu planning, ordering, and many other kitchen activities this year. We have had many compliments on our school lunches.

#### **PAWS**

Our PAWS parent group held their first meeting of the year on Monday. As you know they have worked extremely hard for several years fundraising for a new school sign and in partnership with the MMHS Boosters Club, RMG Literacy Team, MMHS Athletics, and community members, were able to reach their goal. We are excited beyond words to have been presented with this gift from our parent groups and support teams. This sign not only represents several years of hard work and dedication, but more importantly it represents the pride and commitment of this community toward our schools.

#### **Memorial Tree**

The second addition to our campus is a memorial tree. It is located to the left of the yellow posts that lead to the basketball hoops. This tree is in memory of a beloved student and teacher, as well as other individuals, recently lost, who served our school with pride and dedication. Thank you to Perin Gray and Jerry Wood for donating their time and energies in delivering the tree from Bangor, as well as planting it. Again, we are so very fortunate to have caring and dedicated community members supporting our schools! From our students and staff, thank you so much!

#### **Fall Sports**

Fall sports coaches are: Caltlyn Maker for Volleyball, Janis Whitney and Toshia Day for Cross Country, and David Whitney for Soccer. Practices have begun.

#### **School Physicals**

School Physicals took place yesterday. Alf Wakeman P. A., Ashley Whitman and her team from the DECH rehabilitation department partnered with us again this year. They extended our physicals to offer concussion pre-screening, flexibility screening for injury prevention, postural assessments for risk prevention, and vital sign assessment. As part of this service Down East Community Hospital has agreed to waive the cost of the physicals for the Machias school system students in entirety for this school year

#### **Specials**

Specials Sign ups have taken place for 7<sup>th</sup> graders. They chose from Art, Fitness at UMM, Culinary Arts, Industrial Arts, Technology Masters and Study Hall. Specials for grade 7 will begin on Friday.

#### **Security**

We now have cameras at all of the entrances of the school as well as both playgrounds.

#### **EDGE**

We are also extremely fortunate to continue to have the EDGE after school program here at Rose M. Gaffney for our Kindergarten through 8<sup>th</sup> grade students. Edge will begin on October 1<sup>st</sup> this year.

**Communication**

We will continue to communicate with parents in several ways this year. Our digital calendar continues to be available at: <http://localendar.com/public/RMGSchool>.

Parents will also continue to receive a weekly Principal's Message through email.

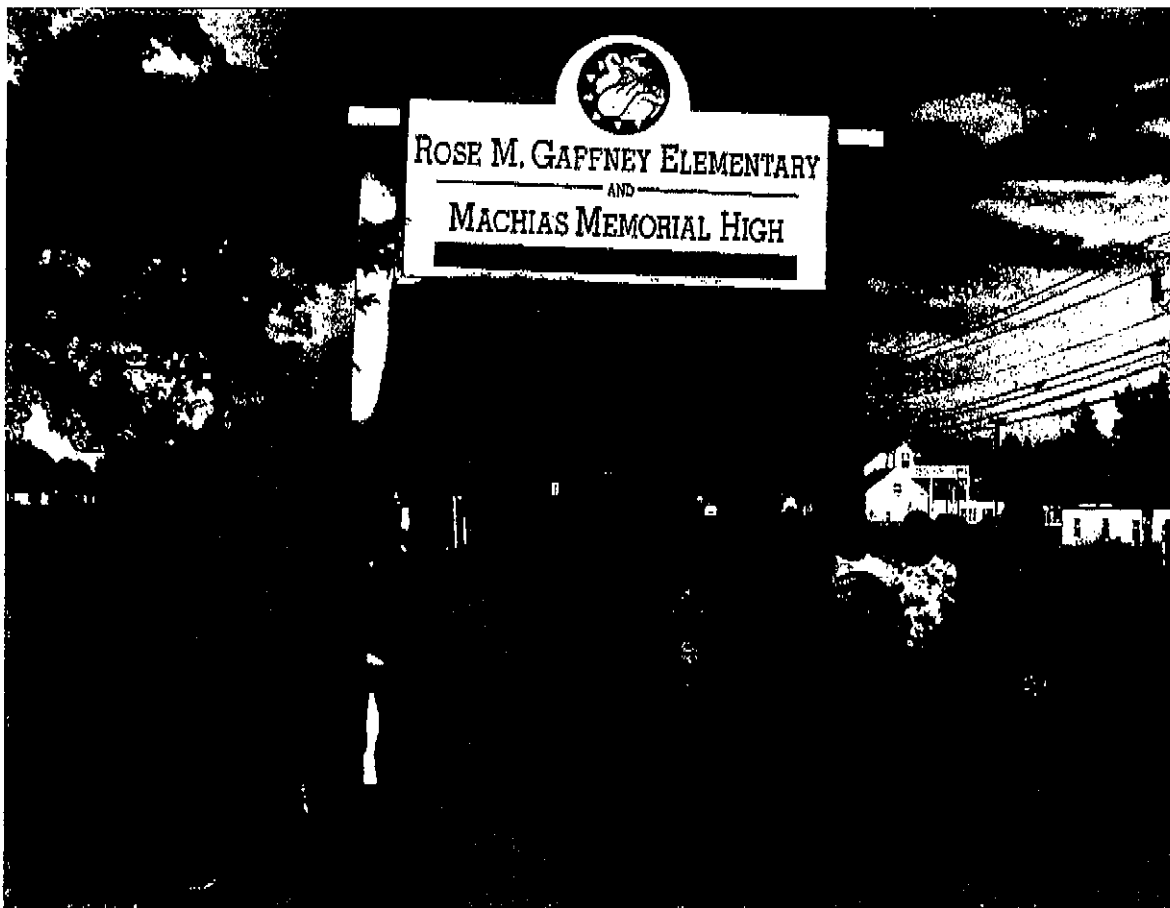
We also have an RMG Facebook page which is updated regularly. We will continue to use School Messenger to keep parents updated on early releases as well as reminders and other important information. Our RMG website managed by Cindy Rossignol hosts extensive information about our school.

**Safety**

Our doors will be unlocked at 7:20 mornings this year, as there is no supervision for students prior to this time. We will be looking at our early morning and end of day protocols in order to further improve safety for our students.

**Focus For 18/19**

Goals for RMG this year include: continued work toward proficiency based education, continued increase in the use of technology to aid in efficiency of operation and safety, and overhauling school procedures to ensure student safety.



PAWS, MMHS Athletic Boosters, RMG Literacy Team, MMHS Athletics

**Machias Memorial High School**  
Principal's Report  
September 2018

**Unified Classroom**

Unified Classroom is a comprehensive, user friendly software solution that provides teachers and administrators with a single log in to student information, learning management, assessment, and standards based reporting. The staff received some training in August and is currently using the system.

**Enrollment**

As of September 12, 2018 enrollment was at 121 students. The breakdown of students is 41 girls and 80 boys. The enrollment includes 72 tuition students. The enrollment is slightly higher than last year.

**NWEAs**

Freshmen and sophomores will be administered the NWEA during the next two weeks. Results from these tests will be used to determine academic levels in students and identify areas of need. The same students will be tested in the spring to measure growth.

**Athletics**

This fall golf, soccer, volleyball, and cross country have strong participation rates with 44 students or around 36% of the student body. Mr. Roy is coaching golf, Mr. Richards soccer, Mrs. Case volleyball, and Mrs. Rossi cross country.



**Lunch Program**

Mrs. Fitzsimmons has made some significant improvements to the lunch program and related services. Students and staff have commented on the quality of the food, selection, and presentation.

**Bulldog Pride Weekend**

This marks the Machias Memorial High School Athletic Boosters' 6th year hosting Bulldog Pride Weekend. The weekend will kick off with a varsity volleyball and soccer game versus Narraguagus.

Saturday morning The Bulldog Pride Road Race will begin at 9:30 am. After the road race there will be activities, including a Bean Hole Tournament, until the Alumni Soccer Game begins at 3:00 pm. At 5:00 pm a dinner will be held in the MMHS cafeteria (donations will be accepted). At 6:30 pm The Alumni Volleyball Game will begin. After the volleyball game a bonfire will be held for students, alumni, community members, and staff.

On Sunday the 2nd Annual Bulldog Pride Golf Tournament will be held at Barrenview Golf Course. Last year this event raised a significant amount of funds for the Boosters and was well attended.