

AOS 96  
Superintendent's Office  
291 Court Street  
Machias, ME 04654  
(207) 255-6585

**Minutes  
Machias School Committee  
Monday, October 17, 2022  
Machias Memorial High School  
4:15 PM**

**Attendance:** Teresa Saddler, Richard Shaw, William Weaver, Calia Burke.

**Others Present:** Sue Dow, Nicole Case, Scott Porter.

**I.** Call to order at 4:15 p.m. by Teresa Saddler.

**II.** **Approval of the minutes of September 14, 2022.**

Motion by William Weaver to approve the minutes of September 14, 2022.  
Second: Richard Shaw; Vote: 4-0.

**III.** **Agenda Adjustments:** None.

**IV.** **Public Comment:** None.

**V.** **Principals' Reports:**

RMG: Enclosed.

MMHS: Enclosed.

**VI.** **New Business:**

**1. October Workshop:**

The Superintendent reported there will be no countywide teachers' workshop this year. Individual AOS 96 schools provided workshop activities for their staff members.

**2. Transportation:**

The Superintendent informed the School Committee that a Lubec bus is now picking up Lubec students that attend MMHS. The Lubec bus does not come to MMHS, but drops students off at WA, then those students are transported by van to MMHS. He went on to explain the WA calendar is not exactly the same as the MMHS calendar, so there will still be a few times that Machias will need to pick up students in Lubec.

The Superintendent also explained that it is becoming very difficult to transport students to away athletic events due to a driver shortage. He is concerned there may be times that buses are not available for away trips, therefore we may be forced to use school vans or ask parents to transport students to and from athletic events if buses and vans are not available.

Motion by Calia Burke to allow parents to transport their children to and from athletic events if school transportation is not available, as well as, giving school administrators the flexibility to use school vans to transport students as needed.

Second: William Weaver; Vote: 4-0.

The MMHS Principal also spoke regarding the request from CTE students that live in Jonesboro to drive their own vehicles to the CTE facility in Columbia due to the proximity of Jonesboro to the Columbia CTE facility. The School Committee agreed that Jonesboro students would be allowed to drive to the CTE facility located in Columbia with administrator and parental permissions.

### **3. Review of Rose M. Gaffney Roof Project Loan:**

The Superintendent informed the School Committee the Rose M. Gaffney Roof Project had been successfully completed. The final loan paperwork has been completed and the total project cost is \$304,204.66. The State Revolving Loan Fund will forgive 67.42% of the loan amount, which is \$205,000.00. The remainder of the loan is at no interest over a 5 year period. The annual payment will be approximated \$20,000.00.

### **4. Tuition Students:**

The Superintendent reported the preliminary tuition student numbers are higher than anticipated but additional revenue cannot be determined until the Maine Department of Education releases new tuition rates in December.

### **5. Campus Projects Update:**

The MMHS Principal reported the MMHS project that will add space on the front of the building will begin in the next week or so. It was also reported the high school gym needs a new boiler system. More outside lighting will be added to the Machias campus, as well as, a new bus plugin station that will be installed in back of the high school gym.

### **6. CTE Programs:**

The Superintendent informed the School Committee that Western Washington County is providing the following CTE programs for area students: Culinary Arts, Building Trades, Automotive, Diesel, Welding,

Early Childhood, CNA, Law Enforcement, Aquaculture and Truck Driving. He distributed a handout indicating that enrollment in CTE programming has increased over the past two years.

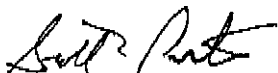
**7. MSMA Fall Conference:**

The Superintendent informed the School Committee the MSMA Fall Conference is being held live in Augusta on October 27 and 28, 2022.

**VII. Adjournment:**

Motion to adjourn at 5:15 p.m. by Richard Shaw.  
Second: William Weaver; Vote: 4-0.

Respectfully Submitted,



Scott K. Porter

Superintendent of Schools

AOS 96

Machias Bay Area School System

**Rose M. Gaffney Principals Report 10/17/22****Enrollment: 328**

1. The traffic flow is increasingly getting better.
2. We had our championship cross country meet for grades 3-8. RMG won all divisions. The soccer and volleyball teams have a few more games to finish. We will finish the soccer season with a round robin at RMG.
3. We continue having Responsive Classroom training and Teaching Peace with our students to create a kinder student body. We had a Buddy Bench donated by Vivian Wall in memory of Linda Stoddard. It will be placed in our front playground for students that are feeling a little left out that can sit and others can come up and ask them to play. We will also be participating in a Responsive Classroom Webinar on Wednesday early release.
4. We continue to work on School Safety. We have ordered video cameras for our hallways and the gym for additional safety. Robbie Hammond will be installing these saving thousands of dollars in the budget. *(these have been installed today)*
5. Nadine Baker has received a Music Grant for \$1,000.
6. Kelly Woodward and myself have written a grant for Outdoor Education. We have been told that we have a very strong chance of being awarded this in the amount of \$100,000. Will know by Nov.
7. MANDT training has taken place and we now have 80% of our staff certified.
8. Bulldog Blitz will be taking place this year to support our literacy team.

## MMHS Principal's Report October 17, 2022

### Current Enrollment

- ❖ 175 (down 1)

### 2022-2023 Enrollment

- ❖ Freshmen 40
- ❖ Sophomores 54
- ❖ Juniors 38
- ❖ Seniors 43

### Academics

- ❖ PSATs last week
- ❖ NWEAs today
- ❖ First Quarter will wrap up the first week in November - Progress Reports

### 2022-2023 Professional Development

- ❖ Professional Learning Community
  - Explored what a PLC would look like for MMHS
  - Established Curriculum as a Priority
  - NEASC - What does it mean to keep it real?
    - Maine Learning Results - Guiding Principles
- ❖ October 19th
  - Agenda developed by a team of teachers
  - Curriculum Alignment
  - Compliance with State Law
  - Graduation Requirements will need to be looked at

### Athletics

- ❖ Fall Sports
  - Soccer DAC game at 'Guagus on 10/19, Probably a Prelim on 10/21
  - Volleyball DAC on 10/19, Should also have Prelim
  - Cross-Country ran PVC Race this weekend
  - Golf Finished

### Projects

- ❖ Parking Lots & Roads - Spring Lines
- ❖ Gym Floor - Finished
- ❖ Patio Space Classroom - Starts Wednesday
- ❖ Electrical for Buses and Exterior Gym lighting
- ❖ Plowing