

AOS 96  
Superintendent's Office  
291 Court Street  
Machias, ME 04654  
(207) 255-6585

**Minutes**  
**Machias School Committee**  
**Wednesday, January 11, 2023**  
**Machias Memorial High School**  
**4:00 PM**

**Attendance:** Teresa Saddler, Richard Shaw, William Weaver, Joleen Nicely, Calia Burke.

**Others Present:** Sue Dow, Nicole Case, Mary Maker, Mitchell Look, Scott Porter.

**I.** Call to order at 3:59 p.m. by Teresa Saddler.

**II.** **Approval of the minutes of December 28, 2022.**

Motion by Joleen Nicely to approve the minutes of December 28, 2022.  
Second: William Weaver; Vote: 5-0.

**III.** **Agenda Adjustments:**

Agenda item 7 as an Executive Session: Legal Counsel: 1 M.R.S.A § 405 (6)(E)

**IV.** **Public Comment:** None.

**V.** **Principals' Reports:**

**RMG:** Enclosed.

**MMHS:** Enclosed.

**VI.** **New Business:**

**1. Machias Memorial High School Gymnasium Boiler Project Update:**

The Superintendent informed the School Committee regarding the progress on the MMHS Gym Boiler Project. The Superintendent indicated that he and the high school Principal met with R.H. Foster representatives to discuss the project and clarify boiler specifications. Currently, the old boiler has been stabilized and is producing adequate heat. The project target start date is during February vacation.

**2. 22/23 Tuition Revenue:**

The Superintendent informed the School Committee that the Rose M. Gaffney School has 3 more students than budgeted and Machias Memorial High School exceeded projected enrollment by 18 students. The 22/23 tuition rates for Machias schools are as follows: Rose M. Gaffney; \$7,301.11, Machias Memorial High School: \$10,126.00.

**3. 23/24 Budget Development Timeline:**

The Superintendent distributed copies (enclosed) of the estimated 23/24 Budget Development Timeline.

**4. ESSER Funding:**

The Superintendent informed the School Committee regarding ESSER funding timelines and the use of ESSER funding that could impact the local budget.

**5. Energy Costs Update:**

The Superintendent briefed the School Committee regarding energy costs to date. Diesel fuel was budgeted at \$25,200.00 with \$15,600.00 remaining. Heating fuel was budgeted at \$66,000.00 with \$44,900.00 remaining at this point in the year.

**6. Legislative Bills:**

The Superintendent informed the School Committee of several current legislative bills. The Superintendent is a member of the MSSA Legislative Committee that reviews bills during the Legislative session.

**7. Executive Session: Legal Counsel: 1 M.R.S.A. § 405 (6)(E):**

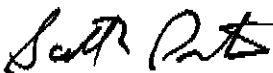
Motion by Joleen Nicely to enter into Executive Session at 4:33 p.m.  
Second: Calia Burke; Vote: 5-0.

Declared out of Executive Session at 4:44 p.m. by Teresa Saddler

**VII. Adjournment:**

Motion to adjourn at 4:45 p.m. by Teresa Saddler.  
Second: William Weaver; Vote: 5-0.

Respectfully Submitted,



Scott K. Porter

Superintendent of Schools

AOS 96

Machias Bay Area School System

## **Principal's Report 1/11/22**

**Enrollment: 330 students**

- 1. The Outdoor Education Grant Committee is meeting on Friday to work on winter carnival activities.**
- 2. I participated in an 8 hour school safety training. Our school safety has met and continues to work on improving our safety plan.**
- 3. We will be having Parent Teacher Conferences in a couple of weeks.**
- 4. The workshop day on Friday is training in math, reading and working with children with challenging behaviors.**
- 5. Lori Martin has reported to the state, as required if 15% of the school population is out, on a few occasions before vacation on our absentee rate. Since returning to school attendance is better and under 15%.**
- 6. 83% participation on our remote learning day.**

## **MMHS Principal's Report January 11, 2023**

### **Current Enrollment**

- ◆ 174 - Down one

### **2022-2023 Enrollment**

- ◆ Freshmen 40
- ◆ Sophomores 53
- ◆ Juniors 39
- ◆ Seniors 42

### **What's Going On**

- ◆ Reviewing Graduation Requirements - Revision
  - Eliminate Home Base Requirement
- ◆ Remote vs. Traditional Snow Days
  - Last Day, Thursday, June 15th

### **Athletics**

- ◆ Basketball
  - Boys Varsity 8-1
  - Boys JV 3-5
  - Girls Varsity 6-1
  - Girls JV 2-1
- ◆ Cheering
  - New Uniforms
  - Competitions

## **2023/2024 Budget Development Timeline**

February 15, 2023	Building Administrators turn in budgets to AOS 96 Business Manager.
Late February - Early March 2023	Building Administrators schedule an appointment with the Superintendent to review budget requests.
Mid to late March 2023	School Committees review draft budgets.
April 2023	School Committees approve budgets.
Early May 2023	School Committees meet with Selectmen.
By June 30, 2023	Budgets passed in town meetings.